

February 2, 2021

AGENDA

Regular Meeting of the Hazlet Township Committee held at ____ p.m.

Salute to the flag and moment of silent prayer called by the Mayor.

Mayor’s Statement – Open Public Meetings Act.

In Compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting of the Township Committee was provided in the following manner:

- (A) On January 6, 2021, advance written notice of this meeting was posted at:
1766 Union Avenue, Hazlet, New Jersey
- (B) On January 6, 2021, advance written notice of this meeting was forwarded to the Independent and published in the Asbury Park Press on January 8, 2021.
- (C) On January 6, 2021, copies of advance written notice of this meeting were mailed to all persons who requested and paid for such notices on or before January 1, 2021.
- (D) On January 6, 2021 the Notice for this meeting stated that it will be open to the public via Zoom and the link for the Zoom Meeting will be on the Hazlet Township Website.

Finally, let the record reflect that the minutes of this meeting will accurately reflect the topics addressed during this meeting but will not be a verbatim transcript of tonight’s proceedings. Thank you. I direct the Municipal Clerk to enter into the minutes of this meeting these announcements.

<u>ROLL CALL</u>	<u>PRESENT</u>	<u>ABSENT</u>
Committeeman Aagre	_____	_____
Committeeman Glackin	_____	_____
Committeeman McKay	_____	_____
Deputy Mayor Sachs	_____	_____
Mayor Clark	_____	_____

Reports:

CONSTRUCTION OFFICIAL – November 2020 – Total fees collected - \$20,298.00.
December 2020 - Total fees collected - \$35,564.00.
Total for 2020 – Total fees collected - \$600,571.00.

JOINT MUNICIPAL COURT-HAZLET & MATAWAN – November and December 2020 –
Received and read.

Resolutions, Motions and Appointments:

Resolution #57 and #58 are by Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussions of these items. If discussion is desired by the Mayor or any member of the Township Committee, that item will be removed and will be considered separately. Advance copies of each resolution have been given to each Committee Member. The original resolutions are with the Municipal Clerk for inspection as listed below.

- 57. Refund of the overpayment of taxes for Block 260, Lot 1.
- 58. Refund of the overpayment of taxes for Block 65, Lot 1.09.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

PUBLIC HEARING

Anyone who would like to address the Township Committee regarding the below listed Resolutions on the Agenda, please come up, print your name and address on the sign in sheet. There is a five (5) minute time limit. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

Offered _____ 2nd _____

Voice Vote: _____

59. Retention of Realty Appraisal Company for appraisals of Commercial, Industrial and Apartments for 2021.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

60. Retention of BRB Valuation and Consulting Services for independent appraiser services for tax appeals for 2021.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

61. Authorizing the Hazlet Township Police Department to dispose of outdated electronic equipment that is no longer in service.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

62. Salary increase for Marc Carnivale for obtaining his CDL license, as stipulated in the Teamsters Local 641 (Public Works) Contract.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

63. Establishing Protocols for all Regularly Scheduled Meetings until further notice.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

Payment of Bills:

Advance bill lists have been supplied to each Committee Member.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

Citizens Hearing:

There is a five (5) minute time limit. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

Motion to close hearing:

Offered _____ 2nd _____

Voice vote: _____

Motion to adjourn:

Offered _____ 2nd _____

Voice vote: _____

Time: _____

RESOLUTION

BE IT RESOLVED by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to refund overpayment of duplicate 4th quarter tax overpayment made by the mortgage company.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>YEAR</u>
260	1	CoreLogic	\$3,005.71	2020

NOW, THEREFORE, BE IT RESOLVED that a copy of this Resolution be forwarded to the Tax Collector and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of February, 2021.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to REFUND the following over-payment of taxes due to owner is 100% exempt.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>YEAR</u>
65	1.09	Mario Losapio	\$15.52	2020

NOW, THEREFORE, BE IT RESOLVED that a copy of this Resolution be forwarded to the Tax Collector and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of February, 2021.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that Realty Appraisal Company be and they are hereby authorized to prepare appraisals of value for Commercial, Industrial and Apartments for 2021 in an amount not to exceed \$15,000.00; and

BE IT FURTHER RESOLVED that the retention herein authorized is made without public bidding pursuant to the Local Public Contracts Law of the State of New Jersey for the reason that the services to be provided are of a professional and specialized nature which are not required to be bid; and

BE IT FURTHER RESOLVED that the Clerk be and she is hereby directed to publish due notice of the appointment in the official newspaper in compliance with the Public Contracts Law.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of February, 2021.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, the Tax Assessor has advised that the services of an independent appraiser are necessary to prosecute and defend tax appeals for 2021; and

WHEREAS, the Tax Assessor has recommended the retention of Pamela Brodowski of BRB Valuation & Consulting Services for necessary appraisals for the appeal period concerned and testifying when and if necessary, during the hearings before the Tax Court of New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hazlet that Pamela Brodowski be and is hereby retained for the purpose of providing appraisals and expert testimony with regard to tax appeals; remuneration to be at the rate per hour as executed and approved by the Tax Assessor, not to exceed \$25,000.00. If additional compensation is necessitated, any and all additional monies must be pre-authorized, in writing, by the Municipal Administrator; and

BE IT FURTHER RESOLVED that the retention herein authorized are made without public bidding pursuant to the Local Public contracts Law of the State of New Jersey for the reason that the services to be provided are of a professional and specialized nature which are not required to be bid; and

BE IT FURTHER RESOLVED that the Clerk be and she is hereby directed to publish due notice of the appointments in the official newspaper in compliance with the Public Contracts Law; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be furnished to the following:

Gail Scaglione, Hazlet Township Tax Assessor
Pamela Brodowski, BRB Valuation & Consulting Services
James Gorman, Township Attorney

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of February, 2021.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, the Hazlet Township Police Department has various electronic equipment that has been taken out of service, old Mobile Data Terminals, Desktop PC's, Network Switches, broken printer and monitor, ID card printer (per the attached list) that are no longer in use; and

WHEREAS, the Hazlet Township Police Department also wants to dispose of the below listed radios that are no longer usable.

1289 Radio Component General Electric
1420 Radio Component General Electric
1374 Radio Component General Electric
0040 Radio Component General Electric
0074 Radio Component General Electric
1444 Radio Component General Electric
0036 Radio Component General Electric
1 Radio Component General Electric

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hazlet Township that the above referenced equipment from the Hazlet Township Police Department, be deemed as recyclable material and be entered into the recyclable system or be disposed of as refuse.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of February, 2021.

Evelyn A. Grandi
Municipal Clerk

MDT END OF SERVICE

MDT	Asset #		S/N	Telephone Number	Verizon off	HD CLEAN
MDT-09	509	Getac F110	RF339F1190	732-740-9071	3/2/2020	12/30/2020
MDT-31	550	Getac F110	RG539F1269	732-778-4208	3/2/2020	1/5/2021
MDT-30	NONE	Getac F110	RG539F1268	732-216-8829	2/16/2020	11/17/2020
MDT-07	537	Getac F110	RF339F1191	732-865-1518	3/2/2020	11/17/2020
MDT-27	531	Getac F110	RF339F1175	732-284-9350	3/2/2020	7/7/2020
MDT-28	535	Getac F110	RF739F1310	908-670-5993	3/2/2020	1/5/2020
MDT-26	528	Getac F110	RF339F1189	732-865-0240	7/7/2020	6/17/2020
MDT-25	534	Getac F110	RF339F1187	732-239-2398	3/2/2020	6/17/2020
MDT-23	554	Getac F110	RF339F1177	732-239-4556	3/2/2020	1/5/2021
MDT-10	NONE	Getac F110	RF339F1193	732-865-0245	3/2/2020	12/30/2020
MDT-24	514	Getac F110	RF339F1178	732-865-1579	3/2/2020	1/5/2021
MDT-12	NONE	Getac F110	RF339F1192	NA	1/6/2020	1/5/2021
MDT-13	NONE	Getac F110	RF339F1181	732-275-5580	3/2/2020	1/5/2021
MDT-14	508	Getac F110	RF339F1162	732-358-9647	3/2/2020	1/5/2021
MDT-16	507 & 513	Getac F110	RF339F1180	732-865-0326	3/13/2020	11/17/2020
MDT-17	504	Getac F110	RF339F1182	732-284-1075	3/2/2020	11/17/2020
MDT-20	510	Getac F110	RG539F1268	732-865-1252	3/2/2020	1/5/2021
MDT-22	NONE	Getac F110	RF339F1165		3/2/2020	1/5/2021
MDT- 05	555	Getac F110	RF339F1183	732-865-1386	3/2/2020	11/17/2020
MDT 11	NONE	Getac F110	RF339F1171	732-865-1599	7/26/2019	1/5/2021
MDT 18	512	Getac F110	RF339F1184	732-865-1254	6/28/2019	hard drive wiped clean
MDT 04	NONE	Getac F110	RF339F1173	732-865-0890	6/28/2019	Hard drive wiped clean
MDT 02	506	Getac F110	RE739F0751	732-740-3217	7/26/2019	Hard drive wiped clean
MDT 15	511	Getac F110	RF339F1167	732-865-1439	4/25/2019	Hard drive wiped clean

MDT 21	NONE	Getac F110	RF339F1169	732-547-3866	6/28/2019	Hard drive wiped clean
MDT 03	NONE	Getac F110	RF33911674	732-865-0194	6/28/2019	Hard drive wiped clean
	NONE	Panasonic EZG1	K3FTYA16033	NA	NA	NA

ASSET #	COMPUTER ID	Serial Number
NONE	HPD-WS07	MXL4241XFQ
NONE	HPD-WS18	MXL4241XFN
502	HPD-WS001	MXL4241XFR
NONE	HPD-WS18	26A9040NNN
561	HPD-WS15	MXL4241XFX
517	PATROL	186187706990
494	HPD-WS12	MXL4341XFW
518	HPD-WS14	MXL14241
501	HPD-DET01	MXL43618PX
NONE	HPD-WS18	2UA9040NNN
516	DISPATCH 2 / HP Pro Desk 400	MXL4241XF4
NONE	DISPATCH 2	5HBVB41
NONE	ABC / HP DC 580	2UA9040NPO
NONE	DISPATCH 1	UA1181GV5
NONE	DISPATCH1	MXL4241XFJ
476	DELL / 6FVVT-996MW	OKXGVD
559	SWITCH COMGE00ARD	20131201
NONE	TELEX SWITCH IP223	23643607
479	AVOCENT / LCD/7SWT8001	O320010103
NONE	CISCO SWITCH CATALYST WSC2950-24	FOC0921YROR
492	LEXMARK PRINTER	
NONE	DELL OPTI PLEX/ TD47XM2RYZ	70045-599053326
NONE	HP RACKMOUNT #EH903A	USE90300FG
NONE	HP RACKMOUNT#AE4598	2M23510292
NONE	HP SERVER 459584-005	2U49040AP
564	ZEBRA ID-PRINTER P120	P1-201-000A-100
NONE	HP COMPAQ MONITOR	CNC009QXC4

RESOLUTION

WHEREAS, Marc Carnivale obtained his CDL License on January 11, 2021; and

WHEREAS, it states in the Teamsters Local 641 (Public Works) Contract that he receive additional compensation for obtaining his CDL license.

NOW, THEREFORE, BE IT RESOLVED that the yearly salary for Marc Carnivale be increased to \$44,553.60 prorated, retroactive to and including January 11, 2021; and

BE IT FURTHER RESOLVED that the Municipal Clerk file the necessary paperwork with the Finance Department.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 2nd day of February, 2021.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

ESTABLISHING PROTOCOLS FOR ALL REGULARLY SCHEDULED MEETINGS UNTIL FURTHER NOTICE

WHEREAS, the Open Public Meetings Act, requires that advance notice be given on all regularly scheduled Meetings of the Township Committee of the Township of Hazlet; and

WHEREAS, the COVID-19 pandemic, has forced local government entities throughout the State of New Jersey to hold public meetings remotely; and

WHEREAS, Section 8 of P.L. 2020, c.34, codified at N.J.S.A. 52:27D-18.11, authorized the Director of the Division of Local Government Services (“Director”) to promulgate regulations establishing standard protocols for remote public meetings during a declared emergency; and

WHEREAS, these regulations are codified as N.J.A.C. 5:39-1.1 through 1.7; and

WHEREAS, the Township must also make provisions to accommodate public comment during a remote meeting.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee hereby establishes the following procedures and requirements to satisfy the requirement set forth in N.J.A.C. 5:39-1.4(h):

The notice shall also include guidance (as detailed in Appendix A) for the public on how to participate and make public comment on any and all items, including those on the agenda. Members of the public wishing to make comment during a remote meeting shall be permitted to do so using the audio and/or video technology under which the remote meeting is being held. Members of the public may also submit written comments to the Township Committee through the Municipal Clerk, by either e-mail to hazletclerk@hazletwp.org, or written letter to the Municipal Clerk, Township of Hazlet, 1766 Union Avenue, Hazlet, NJ 07730, with such e-mail or letter containing the person’s name and address. Written comments must be received by 9:00 a.m. the day of the meeting.

A member of the public wishing to speak during a remote meeting shall state their name and address for the record prior to making their comment.

Relevant documents for access to the public meeting are available on the Township website: www.hazletwp.org.

CERTIFICATION

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Evelyn A. Grandi
Municipal Clerk

You can submit written comments to the Township Committee through the Municipal Clerk, by either e-mail hazletclerk@hazletwp.org or written letter to the Municipal Clerk by 9:00 a.m. the day of the meeting. To participate in public comment, you must state your name and address for the record.

You will be unmuted or acknowledged by the meeting organizer when it is your turn to comment.

Public comments are limited to five (5) minutes per speaker.