

February 5, 2019

AGENDA

Regular Meeting of the Hazlet Township Committee held at _____ p.m.

Salute to the flag and moment of silent prayer called by the Mayor.

Mayor’s Statement – Open Public Meetings Act & Emergency Fire Exits.

In Compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting of the Township Committee was provided in the following manner:

- (A) On January 2, 2019, advance written notice of this meeting was posted at:
1766 Union Avenue, Hazlet, New Jersey
- (B) On January 3, 2019, advance written notice of this meeting was forwarded to the Independent and the Two River Times. On January 4, 2019 advanced written notice of this meeting was published in the Asbury Park Press.
- (C) On January 2, 2019, copies of advance written notice of this meeting were mailed to all persons who requested and paid for such notices on or before January 1, 2019.

Time will be allotted for public comment at this meeting. Each speaker will be allotted a 5 minute time limit when recognized by the Mayor. Individuals wishing to address the Committee, shall give their name and address. Although the Township Committee encourages public participation, it reserves the right, through the Mayor, to terminate remarks to and/or by an individual not in keeping with the conduct of a proper and efficient meeting. The Township Committee will not, during the public portion of this meeting, discuss matters involving any specific, prospective or current employee.

FIRE EXITS are located in the directions I am indicating: Farther down at the end of the room, through the doors and down the stairs, directly out the front door.

To my right is the door, make a right down the hallway which leads to the stairs and directly out the rear of the building.

If you are alerted for fire, please move in a calm and orderly manner to the nearest exit. Finally, let the record reflect that the minutes of this meeting will accurately reflect the topics addressed during this meeting but will not be a verbatim transcript of tonight’s proceedings. Thank you. I direct the Municipal Clerk to enter into the minutes of this meeting these announcements.

<u>ROLL CALL</u>	<u>PRESENT</u>	<u>ABSENT</u>
Committeewoman Clark	_____	_____
Committeeman McKay	_____	_____
Committeeman Sachs	_____	_____
Deputy Mayor Glackin	_____	_____
Mayor Aagre	_____	_____

Approval of Executive Session Minutes – January 15, 2019.

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Glackin _____
(abstain)

Mayor Aagre _____

Ordinance Hearing:

1. AN ORDINANCE PROVIDING FUNDING FOR LINE ROAD PUMP STATION IMPROVEMENTS FOR THE TOWNSHIP OF HAZLET AND APPROPRIATING \$250,000 FOR SUCH PURPOSE

Introduced: January 15, 2019.

Published in The Asbury Park Press, issue of January 19, 2019. Proof on file.

Posted in Town Hall – January 16, 2019.

Hearing is scheduled for February 5, 2019.

Hearing:

Motion to close hearing:

Offered _____ 2nd _____

Voice vote: _____

Action of Committee: Adopt () Reject () Other ()

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Glackin _____

Mayor Aagre _____

Reports:

CONSTRUCTION OFFICIAL – December 2018 – Total fees collected - \$14,413.00.
2018 Yearly Report – Total fees collected - \$465,897.00.

DEPARTMENT OF PUBLIC WORKS – November and December 2018 – Received and read.

Correspondence:

A letter was received from Kevin Holt resigning from his position as the Assistant Chief Financial Officer effective February 14, 2019.

Offered _____ 2nd _____

Voice Vote: _____

Resolutions, Motions and Appointments:

Resolutions #52 through #55 are by Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussions of these items. If discussion is desired by the Mayor or any member of the Township Committee, that item will be removed and will be considered separately. Advance copies of each resolution have been given to each Committee Member. The original resolutions are with the Municipal Clerk for inspection as listed below.

- 52. Refund of Construction Permit fees for 37 Maple Drive.
- 53. Authorizing Monmouth County Mosquito Control Division to apply pesticides by aircraft for mosquito control.
- 54. Refund of the overpayment of taxes for Block 95, Lot 7 due to a 100% Disabled Veteran exemption.
- 55. Issuance of Raffle Licenses RL-4187 & RL-4188 to the PTO Middle Road School, RL-4189 to Hazlet United Soccer Association, RL-4190 to the Hazlet Youth Athletic League, RL-4191 to Schaufler Franzen VFW Post #4303, RL-4192 & RL-4193 to the River Plaza Elementary School, RL-4194 to the Vietnam Veterans of America Inc. and RL-4195 & RL-4196 to the Raritan Valley School PTO.

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Glackin _____

Mayor Aagre _____

PUBLIC HEARING

Anyone who would like to address the Township Committee regarding the below listed Resolutions on the Agenda, please come up, print your name and address on the sign in sheet. There is a five (5) minute time limit. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

Offered _____ 2nd _____

56. Authorizing the Mayor to execute Change Order #1 and Payment Certificate Numbers 2 and 3 for the Line Road Pump Station Improvements.

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____
Committeeman Sachs _____ Deputy Mayor Glackin _____
Mayor Aagre _____

57. Authorizing the Mayor to execute Change Order #1 and Payment Certificate #3 for the Improvements to West Susan Street, West Richard Street and Lorraine Place.

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____
Committeeman Sachs _____ Deputy Mayor Glackin _____
Mayor Aagre _____

58. Appointment of John Keane as a part time Fire Protection Subcode HHS in the Construction Department.

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Glackin _____

Mayor Aagre _____

59. Appointment of Anthony Gorrin as a part time Public Safety Telecommunicator Trainee.

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Glackin _____

Mayor Aagre _____

60. Authorizing the Qualified Purchasing Agent to advertise for the receipt of bids for Brush Grinding Services.

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Glackin _____

Mayor Aagre _____

Payment of Bills:

Advance bill lists have been supplied to each Committee Member.

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Glackin _____

Mayor Aagre _____

Ordinance Introduction:

1. AN ORDINANCE REZONING BLOCK 68.13, LOT 26 AND BLOCK 69.01, LOT 8, PURSUANT TO A SETTLEMENT AGREEMENT APPROVED BY THE SUPERIOR COURT OF THE STATE OF NEW JERSEY, IN HIGHVIEW HOMES V. HAZLET TOWNSHIP

Title read by: _____

Hearing Date: March 5, 2019.

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Glackin _____

Mayor Aagre _____

Citizens Hearing:

There is a five (5) minute time limit. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

Motion to close hearing:

Offered _____ 2nd _____

Voice vote: _____

Motion to adjourn:

Offered _____ 2nd _____

Voice vote: _____

Time: _____

AN ORDINANCE PROVIDING FUNDING FOR LINE
ROAD PUMP STATION IMPROVEMENTS FOR THE TOWNSHIP OF HAZLET
AND APPROPRIATING \$250,000 FOR SUCH PURPOSE

BE IT ORDAINED by the Township Committee of the Township of Hazlet, in the County of Monmouth and State of New Jersey, as follows:

Section 1. The Township of Hazlet, in the County of Monmouth, New Jersey, authorizes Line Road Pump Station Improvements to be undertaken for the Township of Hazlet to be funded from the sources specified in Section 2 of the Ordinance.

Section 2. The amount of \$250,000 is hereby appropriated for the purposes stated in Section 1 of the Ordinance and which amount was funded from the Sewer Capital Improvement Fund in the amount of \$250,000.

Section 3. In connection with the purpose and the amount authorized in Sections 1 and 2 hereof, the Township determines the purpose described in Section 1 hereof is not a Current Expense and is an improvement which the Township of Hazlet may lawfully make as a general improvement.

Section 4. All ordinances or parts of ordinances which are inconsistent with the terms of this Ordinance be and the same are hereby repealed to the extent of their inconsistency.

Section 5. This Ordinance shall take effect immediately upon due passage and publication according to law.

Kevin Holt
901 Green View Way
Toms River, NJ 08753

1/24/2019

Dennis Pino
Hazlet Township
1766 Union Ave
Hazlet, NJ 07730

Dear Dennis,


I am writing you to provide my formal notice of resignation from the Township of Hazlet. My last day will be February 14th, 2019, three weeks from today.

This was not an easy decision to make but I feel it is in my best interest to put in my notice. Thank you for allowing me to be your assistant CFO for this brief period, I really learned a lot from the role.

Please let me know what I can do to help with this transition. I wish you all the best.

Sincerely,

Kevin Holt

A handwritten signature in black ink, appearing to read 'KHolt', with a long horizontal flourish extending to the right.

RESOLUTION

WHEREAS, the Department of Construction of the Township of Hazlet, in the County of Monmouth, State of New Jersey, collected monies associated with Construction Permits; and

WHEREAS, said monies have been received from the following and were deposited into the Township's Current Fund under Fees and Permits; and

WHEREAS, Michael Schimicci never completed the work for the electric, siding and wireless alarm and is requesting a refund.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the Chief Financial Officer be authorized to return such fees; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to the applicant and to the Finance Office.

APPLICANT

AMOUNT OF REFUND

Michael Schimicci
37 Maple Drive
Hazlet, NJ 07730

\$362.00

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 5th day of February, 2019.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, the Monmouth County Board of Chosen Freeholders, pursuant to N.J.S.A. 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitoes within the County; and

WHEREAS, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control and chemical control to exterminate the mosquito population within the County of Monmouth; and

WHEREAS, prior to conducting aerial dispensing operations over a designated "congested area," the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 137.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and

WHEREAS, the Township of Hazlet is designated as a "congested area" by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operations.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Governing Body hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat or areas harboring high populations of mosquitoes constituting either a nuisance, a health hazard, or both with the understanding that:
 - a. The County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies, and
 - b. Such operations will be performed in compliance with applicable Federal and State regulations, and
 - c. The County will notify the police department of each municipality over which aerial pesticide operations are planned prior to commencement of such operations.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 5th day of February, 2019.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to REFUND the following over-payment of taxes and cancellation of 2019 assessed taxes due to 100% Disabled Vet exemption.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>YEAR</u>
95	7	Victor Cedeno	\$636.72	2018

2019 Taxes to be cancelled in the amount of \$4,150.64

NOW THEREFORE BE IT RESOLVED that a copy of this Resolution be forwarded to the Tax Collector and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 5th day of February, 2019.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Municipal Clerk is hereby authorized to issue the following raffle licenses:

RL-4187 & RL-4188 – PTO Middle Road School
RL-4189 – Hazlet United Soccer Association
RL-4190 – Hazlet Youth Athletic League
RL-4191 – Schaufler Franzen VFW Post #4303
RL-4192 & RL-4193 – River Plaza Elementary School Parent Faculty Association
RL-4194 – Vietnam Veterans of America Inc. NJ State Council
RL-4195 & RL-4196 – Raritan Valley School PTO

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 5th day of February, 2019.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Mayor be and is hereby authorized to execute Change Order #1 in the amount of \$4,125.00; and

BE IT FURTHER RESOLVED that the Mayor hereby authorizes payments be made for Payment Certificate Numbers 2 and 3 for T.R. Weniger, Inc. for the Line Road Pump Station Improvements in the amount of \$22,417.50 for Payment Certificate Number 2 and \$15,057.50 for Payment Certificate Number 3.

CERTIFICATION

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Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Mayor be and is hereby authorized to execute Change Order #1 in the amount of \$40,518.97 and Payment Certificate No. 3 in the amount of \$31,795.95 to Black Rock Enterprises, LLC for the Improvements to West Susan Street, West Richard Street and Lorraine Place.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 5th day of February, 2019.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that John Keane is hereby appointed as a Part Time Fire Protection Subcode HHS in the Construction Department; and

BE IT FURTHER RESOLVED that he be compensated at the rate of \$12,000.00 per year, retroactive and prorated to January 16, 2019.

BE IT FURTHER RESOLVED that the necessary paperwork be filed with the Department of Personnel.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 5th day of February, 2019.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that Anthony Gorrin be and is hereby appointed as a part time Public Safety Telecommunicator Trainee; and

BE IT FURTHER RESOLVED that he be compensated at the rate of \$13.50 per hour;
and

BE IT FURTHER RESOLVED that the Certifying Agent file the necessary paperwork with the New Jersey Civil Service Commission.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 5th day of February, 2019.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Qualified Purchasing Agent is hereby authorized to advertise for the receipt of bids for Brush Grinding Services.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 5th day of February, 2019.

Evelyn A. Grandi
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