

Revised 4:30 pm 5/4/21

May 4, 2021

AGENDA

Regular Meeting of the Hazlet Township Committee held at _____ p.m.

Salute to the flag and moment of silent prayer called by the Mayor.

Mayor’s Statement – Open Public Meetings Act.

In Compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting of the Township Committee was provided in the following manner:

- (A) On January 6, 2021, advance written notice of this meeting was posted at:
1766 Union Avenue, Hazlet, New Jersey
- (B) On January 6, 2021, advance written notice of this meeting was forwarded to the Independent and published in the Asbury Park Press on January 8, 2021.
- (C) On January 6, 2021, copies of advance written notice of this meeting were mailed to all persons who requested and paid for such notices on or before January 1, 2021.
- (D) On January 6, 2021, the Notice for this meeting stated that it will be open to the public via Zoom and the link for the Zoom Meeting will be on the Hazlet Township Website.

Time will be allotted for public comment at this meeting. Each speaker will be allotted a 5 minute time limit when recognized by the Mayor. Individuals wishing to address the Committee, shall give their name and address. Although the Township Committee encourages public participation, it reserves the right, through the Mayor, to terminate remarks to and/or by an individual not in keeping with the conduct of a proper and efficient meeting. The Township Committee will not, during the public portion of this meeting, discuss matters involving any specific, prospective or current employee.

Finally, let the record reflect that the minutes of this meeting will accurately reflect the topics addressed during this meeting but will not be a verbatim transcript of tonight’s proceedings. Thank you. I direct the Municipal Clerk to enter into the minutes of this meeting these announcements.

<u>ROLL CALL</u>	<u>PRESENT</u>	<u>ABSENT</u>
Committeeman Aagre	_____	_____
Committeeman Glackin	_____	_____
Committeeman McKay	_____	_____
Deputy Mayor Sachs	_____	_____
Mayor Clark	_____	_____

RESOLUTION S-1

Appointment of Annie Eng as the Acting Deputy Municipal Clerk.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

Ordinance Hearing:

1. AN ORDINANCE FIXING AND ESTABLISHING THE SCHEDULE OF SALARIES, SALARY RANGES, INCREMENTS, WAGES AND FEES FOR CERTAIN OFFICIALS AND EMPLOYEES OF HAZLET TOWNSHIP, COUNTY OF MONMOUTH, STATE OF NEW JERSEY FOR 2021

Introduced: April 20, 2021.

Posted in Town Hall – April 21, 2021.

Published in the Asbury Park Press on April 23, 2021. Proof on file.

Hearing scheduled for May 4, 2021.

Hearing:

Motion to close hearing:

Offered _____ 2nd _____

Voice vote: _____

Action of Committee: Adopt () Reject () Other ()

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

Reports:

HAZLET TOWNSHIP MUNICIPAL COURT – March 2021 - Received and read.
CONSTRUCTION OFFICIAL – March 2021 – Total fees collected - \$34,867.00.

Resolutions, Motions and Appointments:

Resolutions #124 and #125 are by Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussions of these items. If discussion is desired by the Mayor or any member of the Township Committee, that item will be removed and will be considered separately. Advance copies of each resolution have been given to each Committee Member. The original resolutions are with the Municipal Clerk for inspection as listed below.

- 124. Refund of Construction permit fees for 7 Second Street, Block 5, Lot 9.
- 125. Refund of Construction permit fees for 16 Fieldcrest Way, Block 68.13, Lot 13.16.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

PUBLIC HEARING

Anyone who would like to address the Township Committee regarding the below listed Resolutions on the Agenda, please come up, print your name and address on the sign in sheet. There is a five (5) minute time limit. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

Offered _____ 2nd _____

Voice Vote: _____

126. Award of bid to S. Brothers for the Lynn Boulevard Area Road Improvement Program.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

127. Amending Resolution #117 (Appointment of Payroll Clerk).

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

128. Amending Resolution #122 (Appointment of a Temporary Purchasing Agent).

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

129. Refund of the overpayment of medical insurance for 2021 to Dawn Miller.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

130. Authorizing Payment Application Number 2 from Bismark Construction Corporation for the Hazlet Police Headquarters Renovations.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

131. Award of bid to Fiore Paving Company, Inc. for the Chestnut Drive Emergency Drainage Repair.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

132. Appointment of Courtney R. Hogan as Certified Tax Collector.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

133. Cancellation of Contracts.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

134. Appointment of Jim Rimbault as head coach for the Hammerheads Swim Team for the 2021 season.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

135. Authorizing the Mayor to execute Change Order #2 for the Hazlet Police Headquarters Renovations.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

136. Authorizing the Mayor to execute Change Order #5 for the Hazlet Police Headquarters Renovations.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

137. Authorizing the Mayor to execute Change Order #6 for the Hazlet Police Headquarters Renovations.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

Payment of Bills:

Advance bill lists have been supplied to each Committee Member.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman Glackin _____

Committeeman McKay _____ Deputy Mayor Sachs _____

Mayor Clark _____

Citizens Hearing:

There is a five (5) minute time limit. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

Motion to close hearing:

Offered _____ 2nd _____

Voice vote: _____

Motion to adjourn:

Offered _____ 2nd _____

Voice vote: _____

Time: _____

RESOLUTION S-1

BE IT RESOLVED by the Township Committee of Hazlet Township that in the absence of Evelyn A. Grandi, Municipal Clerk, Annie Eng be and she is hereby appointed as Acting Deputy Municipal Clerk.

CERTIFICATION

I, ANNIE ENG, Acting Deputy Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of May, 2021.

Annie Eng
Acting Deputy Municipal Clerk

AN ORDINANCE FIXING AND ESTABLISHING THE SCHEDULE
OF SALARIES, SALARY RANGES, INCREMENTS, WAGES AND FEES
FOR CERTAIN OFFICIALS AND EMPLOYEES OF HAZLET TOWNSHIP,
COUNTY OF MONMOUTH, STATE OF NEW JERSEY FOR 2021

BE IT ORDAINED by the Township Committee of Hazlet Township, County of Monmouth and State of New Jersey as follows:

SECTION 1 The following is a schedule of salaries, salary ranges, increments, wages and fees for certain offices and positions under the municipal government of Hazlet Township.

<u>TITLE</u>	<u>SALARIES AND RANGES</u>
Account Clerk	\$ 30,000.00 - \$ 45,000.00
Administrative Secretary	\$ 40,000.00 - \$ 65,000.00
Alliance Substance Abuse Coordinator	\$ 17,000.00 - \$ 35,000.00
Alternate Deputy Registrar	\$ 500.00 - \$ 1,500.00
Assistant Superintendent of Public Works	\$ 55,000.00 - \$125,000.00
Assistant Supervisor Public Works	\$ 50,000.00 - \$ 82,000.00
Building Inspector (Part Time)	\$ 25.00 - \$45.00 per hour
Building Maintenance Worker	\$ 10.00 - \$20.00 per hour
Chief Financial Officer	\$ 55,000.00 - \$160,000.00
Chief of Police	\$ 98,000.00 - \$205,000.00
Clean Communities Coord./Right to Know Coord.	\$ 3,500.00 - \$ 7,000.00
Clerk Stenographer I	\$ 30,000.00 - \$ 60,000.00
Code Enforcement Officer	\$ 35,000.00 - \$ 65,000.00
Code Enforcement Officer (Part Time)	\$ 10.00 - \$22.00 per hour
Construction Code Official/Building Subcode Official	\$ 60,000.00 - \$162,000.00
Coordinator of Safety Programs	\$ 47,000.00 - \$ 60,000.00
Court Administrator	\$ 40,000.00 - \$ 75,000.00

<u>TITLE</u>	<u>SALARIES AND RANGES</u>
Deputy Chief of Police	\$ 88,000.00 - \$165,000.00
Deputy Court Administrator	\$ 40,000.00 - \$ 60,000.00
Deputy Registrar	\$ 1,000.00 - \$ 5,000.00
Deputy Municipal Clerk	\$ 40,000.00 - \$ 55,000.00
Deputy Tax Assessor	\$ 30,000.00 - \$ 45,000.00
Director of Recreation	\$ 50,000.00 - \$ 65,000.00
Electrical Subcode Official/Electrical Inspector (Part Time)	\$ 30.00 - \$40.00 per hour
Fire Protection Subcode HHS (Part Time)	\$ 12,000.00 - \$ 15,000.00
Heavy Equipment Operator	\$ 64,480.00 - \$ 80,000.00
Heavy Equipment Operator (Class A)	\$ 70,720.00 - \$ 80,000.00
Keyboarding Clerk I	\$ 30,000.00 - \$ 75,000.00
Keyboarding Clerk I (Part Time)	\$ 16.00 - \$30.00 per hour
Laborer	\$ 37,440.00 - \$ 50,000.00
Laborer with CDL	\$ 43,680.00 - \$ 55,000.00
Laborer II	\$ 49,920.00 - \$ 60,000.00
Laborer (Part Time, Temporary)	\$ 11.00 - \$15.00 per hour
Maintenance Repairer	\$ 45,760.00 - \$ 55,000.00
Mayor	\$ 5,000.00 - \$ 6,000.00
Messenger (Part Time)	\$ 8.50 - \$14.00 per hour
Motor Broom Operator	\$ 54,080.00 - \$ 65,000.00
Municipal Administrator	\$ 65,000.00 - \$100,000.00
Municipal Administrator (Part Time)	\$ 20,000.00 - \$ 60,000.00
Municipal Department Head	\$ 35,000.00 - \$ 85,000.00

<u>TITLE</u>	<u>SALARIES AND RANGES</u>
Municipal Clerk	\$ 55,000.00 - \$ 77,000.00
Maintenance Supervisor Grounds	\$ 37,000.00 - \$ 65,000.00
Maintenance Supervisor	\$ 50,000.00 - \$ 80,000.00
Municipal Treasurer	\$ 66,000.00 - \$ 76,000.00
Music Camp Director	\$1,500.00 - \$2,500.00 per season
Music Camp Instructor/Counselor	\$ 15.00 - \$20.00 per hour
Payroll Clerk	\$ 30,000.00 - \$ 52,000.00
Police Officer	\$ 51,988.37 - \$112,000.00
Police Lieutenant	\$125,452.44 - \$127,961.49
Police Sergeant	\$118,390.73 - \$120,758.55
Plumbing Subcode Official (Part Time)	\$ 30.00 - \$45.00 per hour
Public Information Officer	\$ 55,000.00 - \$ 70,000.00
Public Safety Telecommunicator Trainee	\$ 25,000.00 - \$ 45,000.00
Public Safety Telecommunicator	\$ 30,000.00 - \$ 47,000.00
Public Safety Telecommunicator (Part Time)	\$ 12.00 - \$25.00 per hour
Qualified Purchasing Agent	\$ 5,000.00 - \$ 10,000.00
Records Support Technician I (Full Time)	\$ 30,000.00 - \$ 50,000.00
Records Support Technician I (Part Time)	\$ 25.00 - \$35.00 per hour
Recreation Director (Full Time)	\$ 55,000.00 - \$ 85,000.00
Recreation Director (Part Time)	\$ 25,000.00 - \$ 30,000.00
Recreation Program Coordinator (Part Time)	\$ 16.00 - \$25.00 per hour
Recreation Supervisor Maintenance	\$ 50,000.00 - \$ 65,000.00
Recycling Coordinator	\$ 2,000.00 - \$ 4,000.00

<u>TITLE</u>	<u>SALARIES AND RANGES</u>
Registrar	\$ 5,000.00 - \$ 6,500.00
School Crossing Guards	\$ 9.00 - \$20.00 per hour
Secretary Environmental Commission	\$100.00 - \$150.00 per meeting
Secretary Land Use Board	\$100.00 - \$150.00 per meeting
Secretary Open Space Commission	\$100.00 - \$150.00 per meeting
Senior Maintenance Repairer	\$ 56,160.00 - \$ 66,000.00
Senior Public Safety Telecommunicator	\$ 45,000.00 - \$ 67,000.00
Sewer Engineer	\$ 9,000.00 - \$ 11,000.00
Sewer Repairer I	\$ 45,760.00 - \$ 55,000.00
Sewer Repairer II	\$ 56,160.00 - \$ 65,000.00
Sewer Repairer Supervisor	\$ 60,000.00 - \$ 80,000.00
Sign Maker I	\$ 30,000.00 - \$ 40,000.00
Special Officer Class III – Part Time	\$ 35.00 - \$45.00 per hour
Substitute School Crossing Guard	\$ 10.00 - \$20.00 per hour
Summer Camp Counselors	\$ 11.00 - \$16.00 per hour
Summer Camp Directors	\$ 3,000.00 - \$ 6,000.00
Summer Camp Assistant Director	\$ 2,000.00 - \$ 3,000.00
Summer Camp Arts & Crafts Specialist	\$ 12.00 - \$16.00 per hour
Summer Camp Activities Specialist	\$ 12.00 - \$16.00 per hour
Summer Camp Kitchen Supervisor	\$ 10.30 - \$16.00 per hour
Summer Camp Kitchen Staff	\$ 10.30 - \$16.00 per hour
Summer Camp Office Staff	\$ 10.30 - \$16.00 per hour
Superintendent of Public Works	\$ 65,000.00 - \$145,000.00

<u>TITLE</u>	<u>SALARIES AND RANGES</u>
Supervisor of Public Works	\$ 45,000.00 - \$ 85,000.00
Supervisor of School Crossing Guards	\$300.00 - \$700.00 per month
Swim Club Activities Coordinator	\$ 15.00 - \$20.00 per hour
Swim Club Administrations Manager	\$ 22.00 - \$25.00 per hour
Swim Club Head Lifeguard	\$ 2,900.00 - \$ 4,000.00
Swim Club Head Manager	\$ 14,000.00 - \$ 20,000.00
Swim Club Shift Managers	\$ 16.00 - \$25.00 per hour
Swim Club Life Guards	\$ 11.00 - \$ 16.00 per hour
Swim Club Office Staff	\$ 10.00 - \$15.00 per hour
Swim Club Operations Staff	\$ 10.30 - \$12.00 per hour
Swim Team Club Substitute Head Lifeguard	\$ 11.50 - \$15.00 per hour
Swim Team Head Coach	\$ 1,950.00 - \$ 3,000.00
Swim Team Assistant Coach	\$ 400.00 - \$ 500.00
Tax Assessor	\$ 40,000.00 - \$ 70,000.00
Tax Collector/Tax Search	\$ 55,000.00 - \$ 85,000.00
Tax Collector/Tax Search (Part Time)	\$ 25,000.00 - \$ 35,000.00
Technical Assistant to the Construction Official	\$ 30,000.00 - \$ 36,000.00
Township Committee	\$ 4,500.00 - \$ 5,500.00
Truck Driver Heavy	\$ 49,920.00 - \$ 60,000.00
Violations Clerk Part Time	\$ 12.00 - \$20.00 per hour

Section 2 – The Governing Body will adopt a resolution specifying the person or persons within each designation, where applicable.

Section 3 – This ordinance will take effect upon its final passage, adoption and publication in the manner prescribed by law and the salaries set forth herein shall be retroactive, where applicable.

RESOLUTION

WHEREAS, the Construction Department of the Township of Hazlet, in the County of Monmouth, State of New Jersey, collected monies associated with a Construction Permit; and

WHEREAS, said monies have been received from the following and were deposited into the Township's Current Fund under Fees and Permits; and

WHEREAS, Peoples Plumbing, the Contractor, who performed the work at 7 Second Street, Block 5, Lot 9, applied for the wrong permit and is requesting a refund.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the Chief Financial Officer be authorized to return such fees; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to the applicant and to the Finance Office.

APPLICANT

AMOUNT OF REFUND

Peoples Plumbing LLC
551 Palmer Avenue
Hazlet Twp., NJ 07734

\$35.00

CERTIFICATION

I, ANNIE ENG, Acting Deputy Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of May, 2021.

Annie Eng
Acting Deputy Municipal Clerk

R-124

RESOLUTION

WHEREAS, the Construction Department of the Township of Hazlet, in the County of Monmouth, State of New Jersey, collected monies associated with a Construction Permit; and

WHEREAS, said monies have been received from the following and were deposited into the Township's Current Fund under Fees and Permits; and

WHEREAS, All Phase Heating and Cooling, Inc., the Contractor, who performed the work at 16 Fieldcrest Way, Block 68.13, Lot 13.16 applied for the same permits twice and is requesting a refund.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the Chief Financial Officer be authorized to return such fees; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to the applicant and to the Finance Office.

APPLICANT

AMOUNT OF REFUND

All Phase Heating & Cooling, Inc.
75 Ocean Avenue
Middletown, NJ 07748

\$160.00

CERTIFICATION

I, ANNIE ENG, Acting Deputy Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of May, 2021.

Annie Eng
Acting Deputy Municipal Clerk

R-125

**RESOLUTION AUTHORIZING AWARD OF CONTRACT
FOR THE LYNN BOULEVARD AREA IMPROVEMENTS**

WHEREAS, the Township of Hazlet advertised for and received nine bids on April 1, 2021 for the Lynn Boulevard area improvements; and

WHEREAS, the Township received the following bids:

Contractor	Proposal A	Proposal B	Total
S. Brothers	\$1,593,019.15	\$ 708,098.50	\$2,301,117.65
Lima Charlie Construction	\$1,669,669.00	\$ 774,775.00	\$2,444,444.00
P&A Construction	\$1,639,739.30	\$ 831,947.28	\$2,471,686.58
Black Rock Enterprises	\$1,754,253.48	\$ 856,610.38	\$2,610,863.86
Meco, Inc.	\$1,739,446.45	\$ 885,644.50	\$2,625,090.95
Earle Asphalt	\$1,816,013.13	\$ 873,100.00	\$2,689,113.13
PM Construction	\$1,859,165.51	\$ 984,888.00	\$2,844,053.51
Seacoast Construction	\$1,992,213.43	\$ 971,606.88	\$2,963,820.31
Fiore Paving	\$2,070,524.00	\$1,026,649.70	\$3,097,173.70

WHEREAS, the Township Attorney and Township Engineer have reviewed the bid submitted by the low bidder, S. Brothers, and find it to be in conformance with the bid specifications; and

WHEREAS, the Chief Financial Officer has certified that the funds are available from (C-04-21-1664-00001).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hazlet, County of Monmouth, State of New Jersey that it authorizes the award of a contract to the low bidder, S. Brothers, for the Lynn Boulevard area improvements in the amount of \$2,301,117.65 for Proposal A and Proposal B; and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk be and hereby are authorized to execute said contract; and

BE IT FURTHER RESOLVED that the bid bond of the S. Brothers shall be released upon execution of said contract; and

BE IT FURTHER RESOLVED that the bid bonds of Lima Charlie Construction and P&A Construction shall be retained until such time as a contract is executed with S. Brothers.

CERTIFICATION

I, ANNIE ENG, Acting Deputy Municipal Clerk of the Township of Hazlet, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of May, 2021.

Annie Eng
Acting Deputy Municipal Clerk

RESOLUTION

WHEREAS, on April 20, 2021 Resolution #117 (Appointment of a Payroll Clerk) was adopted; and

WHEREAS, the effective date of the appointment stated in the Resolution was incorrect; and

WHEREAS, it is the desire of the Township Committee to amend same.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hazlet Township that Jamie Stein is hereby appointed as a Payroll Clerk in the Finance Department; and

BE IT FURTHER RESOLVED that Jamie Stein's annual salary will be \$52,000.00, prorated, effective May 5, 2021; and

BE IT FURTHER RESOLVED that the Certifying Agent forward the necessary paperwork to the Department of Personnel.

CERTIFICATION

I, ANNIE ENG, Acting Deputy Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of May, 2021.

Annie Eng
Acting Deputy Municipal Clerk

RESOLUTION

WHEREAS, on April 20, 2021 Resolution #122 (Appointment of a Temporary Purchasing Agent) was adopted; and

WHEREAS, the effective date of the appointment stated in the Resolution was incorrect; and

WHEREAS, it is the desire of the Township Committee to amend same; and

WHEREAS, the Township Committee of Hazlet Township has the need for the position of a "Qualified Purchasing Agent", and

WHEREAS, N.J.S.A. 40A:11-9 (g) establishes the criteria to appoint a Temporary Purchasing Agent for a period of one year when a vacancy occurs for the position of a Qualified Purchasing Agent, and

WHEREAS, Rachel Ahlholm was appointed as the Temporary Purchasing Agent beginning on December 15, 2020 and she has submitted her resignation from the position effective March 2, 2021.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Hazlet Township that they hereby appoint Jamie Stein as the Temporary Purchasing Agent effective May 5, 2021; and

BE IT FURTHER RESOLVED, that Jamie Stein is required to successfully complete four courses and the State QPA Examination in order to obtain the certification as a Qualified Purchasing Agent; and

BE IT FURTHER RESOLVED, that the Municipal Clerk is authorized and directed to forward a certified copy of this resolution to the Director of the Division of Local Government Services.

CERTIFICATION

I, ANNIE ENG, Acting Deputy Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of May, 2021.

Annie Eng
Acting Deputy Municipal Clerk

R-128

RESOLUTION

WHEREAS, Jeff Miller has paid for his medical coverage in full for 2021; and

WHEREAS, his medical coverage has been changed to Single coverage; and

WHEREAS, Dawn Miller is due a refund of \$658.68 for the change to Single coverage for her medical insurance; and

WHEREAS, the Chief Financial Officer has certified that the funds are available from Medical Insurance (1-01-23-0220-00288).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hazlet Township that the Chief Financial Officer is authorized to refund the over payment of health insurance premiums to Dawn Miller in the amount of \$658.68.

CERTIFICATION

I, ANNIE ENG, Acting Deputy Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of May, 2021.

Evelyn A. Grandi
Municipal Clerk

R-129

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Chief Financial Officer is hereby authorized to make payment on Payment Application Number 2, received from Nicholl Field Design, from Bismark Construction Corporation for the Hazlet Police Headquarters Renovations in the amount of \$95,060.00; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds are available from Improvements to Police Headquarters (C-04-19-1650-04111).

CERTIFICATION

I, ANNIE ENG, Acting Deputy Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of May, 2021.

Annie Eng
Acting Deputy Municipal Clerk

RESOLUTION AUTHORIZING AWARD OF CONTRACT
FOR THE CHESTNUT DRIVE EMERGENCY DRAINAGE REPAIR

WHEREAS, the Township of Hazlet advertised for and received two bids on May 4, 2021, for the Chestnut Drive Emergency Drainage Repair; and

WHEREAS, the Township received the following bids:

Contractor	Base Bid
Fiore Paving Company, Inc.	\$20,400.00
Crest Construction Group	\$32,926.18

WHEREAS, the Township Attorney and the Township Engineer have reviewed the bid submitted by the low bidder, Fiore Paving Company, Inc. and find it to be in conformance with the bid specifications; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available for said contract from Emergency Repairs (1-07-50-0515-00265).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hazlet, County of Monmouth, State of New Jersey that it authorizes the award of a contract to the low bidder, Fiore Paving Company, Inc, for the Chestnut Drive Emergency Drainage Repair in the amount of \$20,400.00; and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk be and hereby are authorized to execute said contract; and

BE IT FURTHER RESOLVED that the bid bond of Fiore Paving Company, Inc. shall be released upon execution of said contract; and

BE IT FURTHER RESOLVED that the bid bond of Crest Construction Group shall be retained until such time as an contract is executed with Fiore Paving Company, Inc.

CERTIFICATION

I, ANNIE ENG, Acting Deputy Municipal Clerk of the Township of Hazlet, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of May, 2021.

Annie Eng
Acting Deputy Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that Courtney R. Hogan is hereby appointed as a Certified Tax Collector; and

BE IT FURTHER RESOLVED that Courtney R. Hogan's annual salary will be \$75,000.00, prorated, effective May 5, 2021; and

BE IT FURTHER RESOLVED that the Certifying Agent forward the necessary paperwork to the Department of Personnel.

CERTIFICATION

I, ANNIE ENG, Acting Deputy Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of May, 2021.

Annie Eng
Acting Deputy Municipal Clerk

**RESOLUTION TO CANCEL CONTRACT
ENCUMBRANCES OF GENERAL CAPITAL
FUND ORDINANCES**

WHEREAS, there exists encumbrances on the books of the Capital Fund; and

WHEREAS, the contracts (in Edmunds) creating these encumbrances were for services to be rendered for 2/4/20 thru 5/1/21; and

WHEREAS, the contract periods are no longer valid; and

WHEREAS, the contracts creating these encumbrances have been investigated and there have been no unbilled services rendered regarding these contracts; and

WHEREAS, it has been determined that they should be canceled; and

WHEREAS, due to the cancellation of these encumbrances, there will be appropriation balances remaining in the General Capital Fund ordinances; and

NOW, THEREFORE, BE IT RESOLVED by the Committee of Hazlet Township, that the following encumbrances in the amount of \$716,673.35 be and are hereby canceled:

<u>ACCOUNT #</u>	<u>VENDOR</u>	<u>Cont. #</u>	<u>ORIGINAL CONTRACT</u>	
			<u>DATE</u>	<u>AMOUNT</u>
<u>General Capital Fund:</u>				
C-04-19-1650-04119	MECO INC	C2000003	02-04-2020	\$ 463,358.33
C-0419-1650-04119	MECO INC	C2000004	02-04-2020	\$ 253,315.02
				\$ 716,673.35

CERTIFICATION

I, ANNIE ENG, Acting Deputy Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of May, 2021.

Annie Eng
Acting Deputy Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that Jim Rimbault is hereby appointed as head Swim Coach for the Hammerheads Swim Team; and

BE IT FURTHER RESOLVED that Jim Rimbault's salary will be \$3,000.00, for the 2021 Swim Club season; and

BE IT FURTHER RESOLVED that the Certifying Agent forward the necessary paperwork to the Department of Personnel.

CERTIFICATION

I, ANNIE ENG, Acting Deputy Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of May, 2021.

Annie Eng
Acting Deputy Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Chief Financial Officer is hereby authorized to make payment on Payment Application Number 2, received from Nicholl Field Design, from Bismark Construction Corporation for the Hazlet Police Headquarters Renovations in the amount of \$95,060.00; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds are available from Improvements to Police Headquarters (C-04-19-1650-04111).

CERTIFICATION

I, ANNIE ENG, Acting Deputy Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of May, 2021.

Annie Eng
Acting Deputy Municipal Clerk

R-135

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Mayor be and is hereby authorized to execute Change Order #5, received from Nicholl Field Design, from Bismark Construction Corporation for additional work for the Hazlet Police Headquarters Renovations in the amount of \$13,575.93; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds are available from Improvements to Police Headquarters (C-04-19-1650-04111).

CERTIFICATION

I, ANNIE ENG, Acting Deputy Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of May, 2021.

Annie Eng
Acting Deputy Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Mayor be and is hereby authorized to execute Change Order #6, received from Nicholl Field Design, from Bismark Construction Corporation for additional work for the Hazlet Police Headquarters Renovations in the amount of \$32,012.25; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds are available from Improvements to Police Headquarters (C-04-19-1650-04111).

CERTIFICATION

I, ANNIE ENG, Acting Deputy Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of May, 2021.

Annie Eng
Acting Deputy Municipal Clerk