

June 3, 2019

AGENDA

Regular Meeting of the Hazlet Township Committee held at ____ p.m.

Salute to the flag and moment of silent prayer called by the Mayor.

Mayor’s Statement – Open Public Meetings Act & Emergency Fire Exits.

In Compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting of the Township Committee was provided in the following manner:

- (A) On January 2, 2019, advance written notice of this meeting was posted at:
1766 Union Avenue, Hazlet, New Jersey
- (B) On January 3, 2019, advance written notice of this meeting was forwarded to the Independent and the Two River Times. On January 4, 2019 advanced written notice of this meeting was published in the Asbury Park Press.
- (C) On January 2, 2019, copies of advance written notice of this meeting were mailed to all persons who requested and paid for such notices on or before January 1, 2019.

Time will be allotted for public comment at this meeting. Each speaker will be allotted a 5 minute time limit when recognized by the Mayor. Individuals wishing to address the Committee, shall give their name and address. Although the Township Committee encourages public participation, it reserves the right, through the Mayor, to terminate remarks to and/or by an individual not in keeping with the conduct of a proper and efficient meeting. The Township Committee will not, during the public portion of this meeting, discuss matters involving any specific, prospective or current employee.

FIRE EXITS are located in the directions I am indicating: Farther down at the end of the room, through the doors and down the stairs, directly out the front door.

To my right is the door, make a right down the hallway which leads to the stairs and directly out the rear of the building.

If you are alerted for fire, please move in a calm and orderly manner to the nearest exit. Finally, let the record reflect that the minutes of this meeting will accurately reflect the topics addressed during this meeting but will not be a verbatim transcript of tonight’s proceedings. Thank you. I direct the Municipal Clerk to enter into the minutes of this meeting these announcements.

<u>ROLL CALL</u>	<u>PRESENT</u>	<u>ABSENT</u>
Committeewoman Clark	_____	_____
Committeeman McKay	_____	_____
Committeeman Sachs	_____	_____
Deputy Mayor Glackin	_____	_____
Mayor Aagre	_____	_____

Recognizing David Cohen for his years of service and dedication to Hazlet Township.

Accepted by: _____

Swearing in of Ernie Vega as a Police Officer in the Hazlet Township Police Department.

Oath of Office _____

Ordinance Hearing:

1. AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 90 "POLICE DEPARTMENT" ARTICLE II, SPECIAL DUTY ASSIGNMENTS IN THE TOWNSHIP OF HAZLET, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

Introduced: May 21, 2019.

Posted in Town Hall – May 22, 2019.

Published in the Asbury Park Press on May 24, 2019. Proof on file.

Hearing is scheduled for June 2, 2019.

Hearing:

Motion to close hearing:

Offered _____ 2nd _____

Voice vote: _____

Action of Committee: Adopt () Reject () Other ()

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Glackin _____

Mayor Aagre _____

Reports:

CONSTRUCTION OFFICIAL – April 2019 - Total fees collected - \$45,655.00.

Resolutions, Motions and Appointments:

Resolution #143 through #145 are by Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussions of these items. If discussion is desired by the Mayor or any member of the Township Committee, that item will be removed and will be considered separately. Advance copies of each resolution have been given to each Committee Member. The original resolutions are with the Municipal Clerk for inspection as listed below.

- 143. Refund of the overpayment of a business license to Roseann Trezza.
- 144. Refund of a duplicate landlord registration fee for Joseph Pistola.
- 145. Refund of the over payment of taxes due to a 100% Disabled Veteran Exemption for Block 197.01, Lot 32.

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Glackin _____

Mayor Aagre _____

PUBLIC HEARING

Anyone who would like to address the Township Committee regarding the below listed Resolutions on the Agenda, please come up, print your name and address on the sign in sheet. There is a five (5) minute time limit. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

Offered _____ 2nd _____

Voice vote: _____

146. Appointment of Michelle Powers as the Township's Qualified Purchasing Agent.

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Glackin _____

Mayor Aagre _____

147. Increasing the Township's Bid Threshold due to the hiring of a Qualified Purchasing Agent.

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Glackin _____

Mayor Aagre _____

148. Renewal of the 2019-2020 Alcoholic Beverage Control Licenses.

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Glackin _____

Mayor Aagre _____

Payment of Bills:

Advance bill lists have been supplied to each Committee Member.

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Glackin _____

Mayor Aagre _____

Citizens Hearing:

There is a five (5) minute time limit. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

Motion to close hearing:

Offered _____ 2nd _____

Voice vote: _____

Motion to adjourn:

Offered _____ 2nd _____

Voice vote: _____

Time: _____

AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 90 "POLICE DEPARTMENT"
ARTICLE II, SPECIAL DUTY ASSIGNMENTS IN THE
TOWNSHIP OF HAZLET, COUNTY OF MONMOUTH AND
STATE OF NEW JERSEY

Chapter 90-17 Approval of Chief of Police.

Any and all special duty assignments for police personnel shall be determined and approved by the Chief of Police or his designee. No police officer shall perform special duty assignments for private parties or non-law enforcement entities for compensation other than through the procedure set forth in this article. The Chief of Police or his designee shall obtain such information as he determines necessary and is authorized to approve such special duty police work in accordance with this article. The Chief of Police or his designee may assign a police vehicle for use in performing special duty if and in the event it is determined that the use of a police vehicle is necessary to perform the contracted duty. The Chief of Police or his designee may deny the assignment or use of police officers or vehicles and/or may impose any condition or requirement as in his sole discretion and determination is in the best interest of the Township and/or police officers or public safety. The Chief of Police or his designee shall be guided by the nature of the assignment and may refuse to approve those with conflict of interest and/or significant risk of injury. The Chief of Police or his designee may assign a police vehicle or appropriate equipment for use in performing special duty and in the event it is determined that the use of a police vehicle is necessary to perform the contracted duty. This ordinance does not apply to assignments or work performed for or at the direction of any Special Task Force or similar assignments by the Monmouth County Prosecutor's Office or other law enforcement agencies, except that payments to the officer(s) performing such assignments may be made by such law enforcement agencies through the Township Special Duty Police Fund subject to the approval of the Municipal Finance Officer.

Chapter 90-19 Officers on duty; agreement; payment and costs.

Officers engaged in special duty assignments shall be deemed on duty of all purposes, including but not limited to worker's compensation, public liability and third-party claims for damages and shall conform to all police department rules, regulations and procedures. All such agreements for special duty assignments shall be contracted for in writing by the completion of a form available from the Police Department, which contracts shall be kept on record as other such public documents. The hourly rate shall be set by the Township Committee. Delinquent parties shall be liable for all costs, fees and attorney's fees associated with the collection of any amounts

due. Private parties or attorneys who utilize police officers in civil cases by subpoena will be responsible to reimburse the Township for the costs incurred for the officer's time while complying with the subpoena. The time incurred will be billed by the Township to the requesting private attorney or party. This section does not apply to internal administrative or disciplinary matters in which reimbursement to the Township is not applicable.

Chapter 90-21 – Special Fund.

- A. All payments for special duty assignments shall be deposited in and be made through a special police fund established by the Municipal CFO from which payments shall be made to the individual police officers performing such service. All payments from the trust fund shall be made to the police officers in a timely manner as provided by law, subject to required deductions and an administrative fee of \$23.00 per hour for 2019 and increasing ten percent (10%) per year thereafter to be retained by the municipality. Any dispute between the contractor and the police officer on assignment as to services required or compensation due shall be determined by the Chief of Police or his designee. The Chief of Police's decision or that of his designee shall be final and binding.
- E. Rates.
- (1) (a) Prevailing senior patrolman overtime rate exclusive of longevity, college credits and detective stipend, such rate to be set by the Township Committee.
- (b) School assignments. As set by agreement between the Hazlet Township Board of Education and the Hazlet Township Committee.
- (2) In addition to the hourly rate listed above a fee of \$23.00 per hour for 2019, increasing ten percent (10%) per year thereafter will be added thereto as a surcharge for administrative costs and shall be retained by the municipality. The Chief of Police or his designee may waive the minimum hours on a particular assignment, after consultation with the officers involved in the assignment, should he determine this is in the interests of the Township. In continuing assignments, the Chief of Police or his designee may waive the hourly minimum on a continuing basis. The Chief of Police or his designee may waive the administrative fee for assignments for municipalities or governmental agencies when appropriate in his discretion for regional events or mutual-aid type situations.

F. Administration.

- (1) The Township may choose to utilize a secondary service to administrate and perform the above actions related to the special duty employment process. These actions include but are not limited to communicating with said person or company to schedule special duty jobs, scheduling the officers for the said jobs, invoicing the person or company and receiving escrow and/or payments from the person or company in a manner set forth by the secondary service provider. The secondary service provider may charge an addition fee for services that is above and in addition to the fee structure stated above and utilize business-type collection rules as set forth in the contract between the Township and the secondary service provider.

All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed.

If any section, subparagraph, sentence, clause or phrase of this Ordinance shall be held invalid, such decisions shall not invalidate the remaining portion of this Ordinance.

This Ordinance shall take effect immediately upon passage and publication pursuant to law.

RESOLUTION

WHEREAS, Roseann Trezza open up a new business in Hazlet Township and applied for her business license on May 6, 2019; and

WHEREAS, she was charged the incorrect amount and a refund has to be issued.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hazlet Township that the below named be issued a refund for the overpayment of her business license; and

<u>Applicant</u>	<u>Refund</u>
Roseann Trezza 102 Van Brackle Road Aberdeen, NJ 07747	\$37.50

BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief Financial Officer and the Municipal Clerk.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 3rd day of June, 2019.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the following person be issued a refund for a duplicate payment of a Landlord Registration Fee for 145 Seventh Street, Block 13, Lot 16.

<u>NAME</u>	<u>AMOUNT</u>
Joseph Pistola 145 Seventh Street Hazlet, NJ 07734	\$250.00

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Zoning and Finance Offices.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 3rd day of June, 2019.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to REFUND the following over-payment of taxes and cancellation of 2019 assessed taxes due to 100% Disabled Vet exemption.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>YEAR</u>
197.01	32	William Schneider	\$1,229.46	2019

NOW THEREFORE BE IT RESOLVED that a copy of this Resolution be forwarded to the Tax Collector and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 3rd day of June, 2019.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that Michelle Powers is hereby appointed as the Township's Qualified Purchasing Agent; and

BE IT FURTHER RESOLVED that she be compensated at the yearly rate of \$7,500.00 retroactive to and including June 1, 2019, prorated; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the payroll department.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 3rd day of June, 2019.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, P.L. 2009, c. 166 amended the Local Public Contracts Law by creating and formalizing the Qualified Purchasing Agent (QPA) program to permit contracting agencies with a QPA to take advantage of the higher bid threshold; and

WHEREAS, The Township of Hazlet desires to appoint a Qualified Purchasing Agent (QPA) in accordance with N.J.S.A. 40A:11-9(b) and further wishes to take advantage of the higher bid and quote thresholds in accordance with N.J.S.A. 40A:11-3 and N.J.S.A. 40A:11-6.1(a); and

WHEREAS, Michele Powers possesses the designation of Qualified Purchasing Agent (QPA) as issued by the Director of Local Government Services; and

WHEREAS, the position of Purchasing Agent has previously been established in the Township's Salary Ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hazlet Township that Michelle Powers is appointed as the Township's Qualified Purchasing Agent (QPA) and is hereby authorized to exercise the duties of a QPA; and

BE IT FURTHER RESOLVED by the Township Committee of Hazlet Township that the Township's bid threshold will be increased from \$17,500.00 to \$40,000.00 and that the quote threshold will be 15% of the higher bid threshold, in accordance with N.J.S.A. 40A:11-3 and N.J.S.A. 40A:11-6.1(a) respectively; and

BE IT FURTHER RESOLVED that a certified copy of this resolution and a copy of Michelle Powers QPA certification be forwarded to the Director of the Division of Local Government Services.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 3rd day of June, 2019.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the following Alcoholic Beverage Licenses covering the period from July 1, 2019 to June 30, 2020 be and the same are hereby issued as follows:

<u>LICENSE NO.</u>	<u>TYPE</u>	<u>NAME & ADDRESS</u>	<u>TRADE NAME</u>
1339-33-001-004	Consumption \$1,209.60	Airport Bar & Liquors 1370 State Hwy 36 Hazlet, NJ 07730	Airport Bar and Liquors
1339-44-005-007	Distribution \$933.12	Exit 117 Liquors LLC 2996 Highway 35 Hazlet, NJ 07730	Wine Academy Super Store
1339-33-011-004	Consumption \$1,209.60	Leiserv, Inc. Highway 36 Hazlet, NJ 07730	Brunswick Zone - Hazlet
1339-44-012-003	Distribution \$933.12	Bethany Wines & Liquors, Inc. 3160 Route 35 Hazlet, NJ 07730	Bethany Wines and Liquors
1339-33-017-008	Consumption \$1,209.60	Briad Restaurant Group L.L.C. 3054 Highway 35 South Hazlet, NJ 07730	TGI Friday's Restaurant
1339-31-021-001	Club \$50.00	North Centerville Volunteer Firemen's Association #1 372 Middle Road, PO Box 207 Hazlet, NJ 07730	North Centerville Fire Company
1339-33-016-003	Consumption \$1,209.60	Tony's Italian American Restaurant & Pizzeria, Inc. 3153 Highway 35 Hazlet, NJ 07730	Yesterday's Restaurant

<u>LICENSE NO.</u>	<u>TYPE</u>	<u>NAME & ADDRESS</u>	<u>TRADE NAME</u>
1339-33-002-007	Consumption \$1,209.60	Delilah's of Hazlet LLC 417 S. Laurel Avenue Hazlet, NJ 07734	Delilah's of Hazlet, LLC
1339-31-022-001	Club \$50.00	Schaufler Franzen Post 4303 VFW 18 Davern Avenue Hazlet, NJ 07730	VFW Post 4303 Schaufler Franzen
1339-33-009-008	Consumption \$1,209.60	36 Steak LLC 1104 Highway 36 Hazlet, NJ 07730	Neil Michael's Steakhouse
1339-33-014-014	Consumption \$1,209.60	CON FRAN L.L.C. 745 Poole Avenue Suites 13, 14 & 15 Hazlet, NJ 07730	Poole Avenue Bar & Liquors
1339-33-007-007	Consumption \$1,209.60	Grand View Manor, Inc. 410 Highway 36 Hazlet, NJ 07730	The Gammercy at Lakeside Manor
1339-33-003-006	Consumption \$1,209.60	LM&M L.L.C. 1616 Union Avenue Hazlet, NJ 07730	Union Plaza Liquor
1339-33-018-004	Consumption \$1,209.60	John H. Stryker, Inc. 175 Highway 36 Hazlet, NJ 07734	Frank & Teddy's Bar & Grill
1339-44-006-007	Distribution \$933.12	Jai Maharaaj, Inc. 14 State Highway 36 Hazlet, NJ 07734	Best Buy Wine and Liquor

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 3rd day of June, 2019.

Evelyn A. Grandi
Municipal Clerk