

July 21, 2020

AGENDA

Regular Meeting of the Hazlet Township Committee held at _____ p.m.

Salute to the flag and moment of silent prayer called by the Mayor.

Mayor's Statement – Open Public Meetings Act & Emergency Fire Exits.

In Compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting of the Township Committee was provided in the following manner:

- (A) On January 2, 2020, advance written notice of this meeting was posted at:
1766 Union Avenue, Hazlet, New Jersey
- (B) On January 2, 2020, advance written notice of this meeting was forwarded to the Independent and published in the Asbury Park Press on January 4, 2020.
- (C) On January 2, 2020, copies of advance written notice of this meeting were mailed

Time will be allotted for public comment at this meeting. Each speaker will be allotted a 5 minute time limit when recognized by the Mayor. Individuals wishing to address the Committee, shall give their name and address. Although the Township Committee encourages public participation, it reserves the right, through the Mayor, to terminate remarks to and/or by an individual not in keeping with the conduct of a proper and efficient meeting. The Township Committee will not, during the public portion of this meeting, discuss matters involving any specific, prospective or current employee.

FIRE EXITS are located in the directions I am indicating: Farther down at the end of the room, through the doors and down the stairs, directly out the front door.

To my right is the door, make a right down the hallway which leads to the stairs and directly out the rear of the building.

If you are alerted for fire, please move in a calm and orderly manner to the nearest exit. Finally, let the record reflect that the minutes of this meeting will accurately reflect the topics addressed during this meeting but will not be a verbatim transcript of tonight's proceedings. Thank you. I direct the Municipal Clerk to enter into the minutes of this meeting these announcements.

<u>ROLL CALL</u>	<u>PRESENT</u>	<u>ABSENT</u>
Committeeman Aagre	_____	_____
Committeeman McKay	_____	_____
Committeeman Sachs	_____	_____
Deputy Mayor Clark	_____	_____
Mayor Glackin	_____	_____

PUBLIC HEARING

Anyone who would like to address the Township Committee regarding the below listed Resolutions on the Agenda, please come up, print your name and address on the sign in sheet. There is a five (5) minute time limit. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

Offered _____ 2nd _____

Voice Vote: _____

Resolutions, Motions and Appointments:

155. Amending Resolution #144 (Recreation Summer Camp Fees).

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

156. Authorizing the Mayor to execute a non-fair and non-open contract with Holman Frenia Allison, P.C. to provide a Current State Operating Model Assessment and Target Operating Model Development of the Finance Department of Hazlet Township.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

157. Appointment of Daniel Nothstein as the Clean Communities Coordinator.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

158. Refund of Swim Club Membership Fees.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

159. Authorizing T&M Associates to provide Engineering Services for the 2020 Road Improvement Program – Lynn Boulevard Area.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

160. Authorizing the Final Pay Estimate and Close-out Change Order for Crest Construction Group for the Third Street Sanitary Sewer Repair.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

161. Authorizing Michelle Barney, Qualified Purchasing Agent, to purchase Personal Protective Equipment for the Hazlet Township First Aid and Rescue Squad.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

162. Appointment of Gabrielle Rooke as a Swim Club Staff Manager.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

163. Authorizing Francis Mullan, P.E. from T&M Associates to execute Payment Certificate Number 3 for Meco, Inc. for the Roadway Improvements to the Fleetwood Section.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

164.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

165.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

Payment of Bills:

Advance bill lists have been supplied to each Committee Member.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

Citizens Hearing:

There is a five (5) minute time limit. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

Motion to close hearing:

Offered _____ 2nd _____

Voice vote: _____

Motion to adjourn:

Offered _____ 2nd _____

Voice vote: _____

Time: _____

RESOLUTION

WHEREAS, on July 6, 2020 Resolution #144 (Recreation Summer Camp Fees) was adopted; and

WHEREAS, the program stated in the Resolution was incorrect; and

WHEREAS, it is the desire of the Township Committee to amend same.

WHEREAS, the Hazlet Swim and Tennis Club of the Township of Hazlet, in the County of Monmouth, State of New Jersey, collected monies associated with a swim club membership fees; and

WHEREAS, said monies have been received from the following and were deposited into the Swim Pool Operating Fund under Swim Club Membership; and

WHEREAS, the refunds are being requested due to the Covid-19 pandemic.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the Chief Financial Officer be authorized to return such fees; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to the Recreation Department and to the Finance Office.

<u>APPLICANT</u>	<u>AMOUNT OF REFUND</u>
Lisa Carney 555 Garfield Avenue Belford, NJ 07718	\$482.00
Amber Mocci 84 Ideal Avenue Middletown, NJ 07748	\$678.00
Michael Cloonan 44 Fleetwood Drive Hazlet, NJ 07730	\$665.00
Ollie Ludena 7 Elizabeth Avenue Middletown, NJ 07748	\$678.00

<u>APPLICANT</u>	<u>AMOUNT OF REFUND</u>
Lauren Moore 17 Ravatt Road Port Monmouth, NJ 07758	\$678.00
Gretchen Madonna 44 Virginia Terrace Red Bank, NJ 07701	\$482.00
Valerie Viacancich 11 Koosman Drive Leonardo, NJ 07737	\$482.00
Amanda Ruth 132 Chapmone Avenue Leonardo, NJ 07737	\$678.00
Iwona Lazowski 4 Veronica Place Middletown, NJ 07748	\$678.00
Nicole Curry 5 Voorhees Court Port Monmouth, NJ 07758	\$678.00
Ed Magruder 71 Hudson Avenue Middletown, NJ 07748	\$270.00
Dawn Large 29 Kolas Court Middletown, NJ 07748	\$678.00
George Argondizza 22 Idlewild Lane Aberdeen, NJ 07747	\$250.00

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 21st day of July, 2020.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, Hazlet Township has a need to have an Operational Assessment and Target Operating Model Development of the Finance Department of Hazlet Township completed by Holman Frenia Allison, P.C. as a non-fair and non-open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS Holman Frenia Allison, P.C. has submitted a quote dated June 26, 2020 indicating they will provide Hazlet Township with a Current State Operating Model Assessment and Target Operating Model Development of the Finance Department of Hazlet Township in the amount, not to exceed, \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Mayor of Hazlet Township is hereby authorized to enter into a contract with Holman Frenia Allison, P.C. as described herein.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the above foregoing is a true copy of a Resolution was duly passed and adopted by the Township Committee at its meeting held on the 21st day of July, 2020.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that Daniel Nothstein is hereby appointed as the Clean Communities Coordinator; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Superintendent of Public Works.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 21st day of July, 2020.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, the Hazlet Swim and Tennis Club of the Township of Hazlet, in the County of Monmouth, State of New Jersey, collected monies associated with a swim club membership fees; and

WHEREAS, said monies have been received from the following and were deposited into the Swim Pool Operating Fund under Swim Club Membership; and

WHEREAS, the refunds are being requested due to the Covid-19 pandemic.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the Chief Financial Officer be authorized to return such fees; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to the Recreation Department and to the Finance Office.

<u>APPLICANT</u>	<u>AMOUNT OF REFUND</u>
John Santora 325 Middle Road Hazlet, NJ 07730	\$665.00
Denise Berberich 609 April Way Middletown, NJ 07748	\$125.00
Deborah Smith 17 Avondale Lane Aberdeen, NJ 07747	\$678.00
Jessica Erickson 533 Sherman Avenue Belford, NJ 07718	\$678.00
Betsy Mullan 43 Atlantic Street Highlands, NJ 07732	\$678.00

APPLICANT

AMOUNT OF REFUND

Jason Platko
73 Warren Drive
Aberdeen, NJ 07747

\$482.00

Kimberly Dwyer
8 Blueberry Lane
Leonardo, NJ 07737

\$536.00

Pat Abela
3 East Susan Street
Hazlet, NJ 07730

\$123.00

Larry Abela
3 East Susan Street
Hazlet, NJ 07730

\$123.00

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 21st day of July, 2020.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that T&M Associates is hereby authorized to provide Engineering Services for the 2020 Road Improvement Program – Lynn Boulevard Area at the below listed fees.

Design Services -	\$ 72,650.00
Construction Administration – & Observation	\$ 74,250.00
Total Project Fee - in an amount not to exceed	\$146,900.00

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 21st day of July, 2020.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that CME Associates, the Township Engineer, is hereby authorized to execute the Final Pay Estimate and Close-out Change Order for Crest Construction Group for the Third Street Sanitary Sewer Repair in the amount of \$35,212.19.

BE IT FUTHER RESOLVED that the Close-out Change Order results in a decrease in the total project cost in the amount of \$3,904.81.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Finance Office and CME Associates.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 21st day of July, 2020.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that Michelle Barney, Qualified Purchasing Agent, is hereby authorized to purchase Personal Protective Equipment (PPE) for the Hazlet Township First Aid and Rescue Squad for a total cost of \$56,746.80 from Firefighter One, 34 Wilson Drive, Sparta, NJ 07871 under State Contract #SQ-00221092 and #SQ-00221338; and

BE IT FURTHER RESOLVED that the funds will come from the emergency snow fund similar to all other COVID expenses with reimbursement anticipated from the CARES ACT.

CERTIFICATION

I, EVELYN A.GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 21st day of July, 2020.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of the Township of Hazlet that Gabrielle Rooke is hereby appointed as a Swim Club Staff Manager at the Hazlet Township Swim Club for the 2020 season; and

BE IT FURTHER RESOLVED that Gabrielle Rooke will be paid \$16.00 per hour retroactive to and including July 13, 2020.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 21st day of July, 2020.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that Francis Mullan, P.E., C.M.E., from T&M Associates, the Townships Consulting Engineer, is hereby authorized to execute Payment Certificate Number 3 for Mecco, Inc. for the Roadway Improvements to the Fleetwood Section in the amount of \$619,199.06.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 21st day of July, 2020.

Evelyn A. Grandi
Municipal Clerk