

**ACTION MAY BE TAKEN BY THE TOWNSHIP COMMITTEE**

**July 25, 2019**

**AGENDA**

**Emergency Meeting** of the Hazlet Township Committee held at \_\_\_\_ p.m.

WHEREAS, this emergency meeting has been called for the following purpose of considering a Resolution entitled Self-Examination of Budget; and

WHEREAS, the normal requirements of the law regarding 48 hours notice have not been met due to the lack of time and subject matter; and

WHEREAS the need for such adequate notice could not reasonably have been foreseen at a time when adequate notice could have been provided for.

NOW, THEREFORE, BE IT RESOLVED that there should be a vote on this Emergency Meeting of 3/4<sup>th</sup> of the members of the Governing Body.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeewoman Clark \_\_\_\_\_ Committeeman McKay \_\_\_\_\_

Committeeman Sachs \_\_\_\_\_ Deputy Mayor Glackin \_\_\_\_\_

Mayor Aagre \_\_\_\_\_

Let the record reflect that the minutes of this meeting will accurately reflect the topics addressed during this meeting but will not be a verbatim transcript of tonight's proceedings. Thank you. I direct the Acting Deputy Municipal Clerk to enter into the minutes of this meeting these announcements.

<u>ROLL CALL</u>	<u>PRESENT</u>	<u>ABSENT</u>
Committeewoman Clark	_____	_____
Committeeman McKay	_____	_____
Committeeman Sachs	_____	_____
Deputy Mayor Glackin	_____	_____
Mayor Aagre	_____	_____

190. Authorizing the submission of the Self-Examination of Budget to the Department of Community Affairs.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeewoman Clark \_\_\_\_\_ Committeeman McKay \_\_\_\_\_  
Committeeman Sachs \_\_\_\_\_ Deputy Mayor Glackin \_\_\_\_\_  
Mayor Aagre \_\_\_\_\_

**Citizens Hearing:**

**Motion to close hearing:**

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
Voice vote: \_\_\_\_\_

**Motion to adjourn:**

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_  
Voice vote \_\_\_\_\_

RESOLUTION

SELF-EXAMINATION OF BUDGET  
*[as required by DCA]*

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Hazlet has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2019 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of Hazlet that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.
  
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
  
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated,
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Approved:

Vote recorded as follows:

Committeewoman Tara Corcoran-Clark  
Committeeman James McKay  
Committeeman Michael Sachs  
Deputy Mayor Michael Glackin  
Mayor Scott Aagre

CERTIFICATION

I, ANNIE ENG, Acting Deputy Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on July 25<sup>th</sup>, 2019.

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ANNIE ENG  
Acting Deputy Municipal Clerk

Township of Hazlet  
MONMOUTH COUNTY, NEW JERSEY

**CERTIFICATION OF APPROVED BUDGET**

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and N.J.A.C. 5:30-7.

It is further certified that the municipality has met the eligibility requirements of N.J.A.C. 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with N.J.A.C. 5:30-7.6.

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Chief Financial Officer

This certification form and resolution of the governing body executing such certification should be annexed to the adopted budget (N.J.A.C. 5:30-7.6(e))