

August 4, 2020

AGENDA

Regular Meeting of the Hazlet Township Committee held at _____ p.m.

Salute to the flag and moment of silent prayer called by the Mayor.

Mayor's Statement – Open Public Meetings Act & Emergency Fire Exits.

In Compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting of the Township Committee was provided in the following manner:

- (A) On January 2, 2020, advance written notice of this meeting was posted at:
1766 Union Avenue, Hazlet, New Jersey
- (B) On January 2, 2020, advance written notice of this meeting was forwarded to the Independent and published in the Asbury Park Press on January 4, 2020.
- (C) On January 2, 2020, copies of advance written notice of this meeting were mailed to all persons who requested and paid for such notices on or before January 1, 2020.

Time will be allotted for public comment at this meeting. Each speaker will be allotted a 5 minute time limit when recognized by the Mayor. Individuals wishing to address the Committee, shall give their name and address. Although the Township Committee encourages public participation, it reserves the right, through the Mayor, to terminate remarks to and/or by an individual not in keeping with the conduct of a proper and efficient meeting. The Township Committee will not, during the public portion of this meeting, discuss matters involving any specific, prospective or current employee.

FIRE EXITS are located in the directions I am indicating: Farther down at the end of the room, through the doors and down the stairs, directly out the front door.

To my right is the door, make a right down the hallway which leads to the stairs and directly out the rear of the building.

If you are alerted for fire, please move in a calm and orderly manner to the nearest exit. Finally, let the record reflect that the minutes of this meeting will accurately reflect the topics addressed during this meeting but will not be a verbatim transcript of tonight's proceedings. Thank you. I direct the Municipal Clerk to enter into the minutes of this meeting these announcements.

<u>ROLL CALL</u>	<u>PRESENT</u>	<u>ABSENT</u>
Committeeman Aagre	_____	_____
Committeeman McKay	_____	_____
Committeeman Sachs	_____	_____
Deputy Mayor Clark	_____	_____
Mayor Glackin	_____	_____

Reports

Joint Municipal Court of Hazlet and Matawan – June 2020 – Received and read.
Construction Department – June 2020 – Total fees collected \$269,772.00.

PUBLIC HEARING

Anyone who would like to address the Township Committee regarding the below listed Resolutions on the Agenda, please come up, print your name and address on the sign in sheet. There is a five (5) minute time limit. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

Offered _____ 2nd _____

Voice Vote: _____

Resolutions, Motions and Appointments:

171. Authorizing a tax abatement for 16 Stanford Drive, Block 191, Lot 46.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

172. Authorizing the Mayor to submit a revised strategic plan, for the Hazlet Municipal Alliance grant fiscal year 2021.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

173. Salary for the Temporary Chief Financial Officer, Robert Phillips in the annual amount of \$85,000.00 per year, prorated.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

174. Authorizing the Tax Collector and the Temporary Chief Financial Officer to participate in an electronic tax sale.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

175. Appointment of James Broderick as a Part Time Keyboarding Clerk I in the Police Department.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

176. Authorizing Francis Mullan, P.E. from T&M Associates to execute Payment Certificate Number 1 for Mecos, Inc. for the Laurel Avenue Phase IV Improvement Project.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

177. Authorizing CME Associates, the Township Engineer, to execute the Final Payment Estimate and Closeout Change Order for Crest Construction Group for the Second Street Sanitary Sewer Repair.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

178. Authorizing the Municipal Administrator to execute a separation agreement for Marie Pardo.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

Payment of Bills:

Advance bill lists have been supplied to each Committee Member.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

Citizens Hearing:

There is a five (5) minute time limit. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

Motion to close hearing:

Offered _____ 2nd _____

Voice vote: _____

Motion to adjourn:

Offered _____ 2nd _____

Voice vote: _____

Time: _____

RESOLUTION

WHEREAS, the Township Committee of the Township of Hazlet, County of Monmouth, State of New Jersey, has adopted an ordinance implementing a five-year tax exemption and abatement process for improvements made to single family and multi-family dwellings; and

WHEREAS, the ordinance provides that a tax exemption and abatement shall not be granted unless approved by resolution of the Township Committee; and

WHEREAS, an application for exemption and abatement has been received from the following:

Dimitrios & Cassandra Papagiannakis, 16 Stanford Drive, Block 191, Lot 46

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hazlet, County of Monmouth, State of New Jersey that the application listed above for exemption and abatement are hereby granted according to the terms of the ordinance.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of the Township of Hazlet, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of August, 2020.

Evelyn A. Grandi
Municipal Clerk

R-171

RESOLUTION

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2020 – June 2025

FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Hazlet Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Hazlet Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Monmouth.

NOW, THEREFORE, BE IT RESOLVED by the Township of Hazlet, County of Monmouth, State of New Jersey hereby recognizes the following:

1. The Hazlet Township Committee does hereby authorize submission of a strategic plan for the Hazlet Municipal Alliance grant for fiscal year 2021 in the amount of:

DEDR	\$7,785.00
Cash Match	\$1,946.25
In-Kind	\$5,838.75

2. The Hazlet Township Committee acknowledges the terms and conditions for administering the Municipal Alliance Grant, including the administrative compliance and audit requirements.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of August, 2020.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that Robert Phillips, the Temporary Chief Financial Officer for Hazlet Township, be compensated at the yearly salary of \$85,000.00 prorated; and

BE IT FURTHER RESOLVED that it be retroactive to and including July 10, 2020; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Finance Office.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of August, 2020.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, N.J.S.A. 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services; and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for pilot programs; and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct pilot programs; and

WHEREAS, the rules and regulations authorize a municipality to submit an application for participation in the pilot program for an electronic tax sale; and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process; and

WHEREAS, Hazlet Township wishes to participate in the pilot program for an electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Hazlet Township, New Jersey, that the Tax Collector and the Temporary Chief Financial Officer are hereby authorized to complete an application to participate in the electronic tax sale program and submit same to the Director of the Division of Local Government Services.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of August, 2020.

Evelyn A. Grandi
Municipal Clerk

R-174

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that James Broderick is hereby appointed as part time Keyboarding Clerk I; and

BE IT FURTHER RESOLVED that James Broderick be compensated at the rate of \$25.00 per hour retroactive to and including August 3, 2020; and

BE IT FURTHER RESOLVED that the Certifying Agent file the necessary paperwork with the Department of Personnel.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of August, 2020.

Evelyn A. Grandi
Municipal Clerk

R-175

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that Francis Mullan, P.E., C.M.E., from T&M Associates, the Townships Consulting Engineer, is hereby authorized to execute Payment Certificate Number 1 for Mecco, Inc. for the Laurel Avenue Phase IV Improvement Project in the amount of \$130,156.71.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of August, 2020.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that CME Associates, the Township Engineer, is hereby authorized to execute the Final Payment Estimate and Closeout Change Order for Crest Construction Group for the Second Street Sanitary Sewer Repair in the amount of \$23,549.00.

BE IT FURTHER RESOLVED that the Township Chief Financial Officer has certified that the funds are available from Emergency Repairs (0-07-50-0515-00265).

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of August, 2020.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that Dennis Pino, Municipal Administrator, is hereby authorized to execute a Separation Agreement for Marie Pardo.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 4th day of August, 2020.

Evelyn A. Grandi
Municipal Clerk