

August 18, 2020

AGENDA

Regular Meeting of the Hazlet Township Committee held at _____ p.m.

Salute to the flag and moment of silent prayer called by the Mayor.

Mayor's Statement – Open Public Meetings Act & Emergency Fire Exits.

In Compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting of the Township Committee was provided in the following manner:

- (A) On January 2, 2020, advance written notice of this meeting was posted at:
1766 Union Avenue, Hazlet, New Jersey
- (B) On January 2, 2020, advance written notice of this meeting was forwarded to the Independent and published in the Asbury Park Press on January 4, 2020.
- (C) On January 2, 2020, copies of advance written notice of this meeting were mailed to all persons who requested and paid for such notices on or before January 1, 2020.

Time will be allotted for public comment at this meeting. Each speaker will be allotted a 5 minute time limit when recognized by the Mayor. Individuals wishing to address the Committee, shall give their name and address. Although the Township Committee encourages public participation, it reserves the right, through the Mayor, to terminate remarks to and/or by an individual not in keeping with the conduct of a proper and efficient meeting. The Township Committee will not, during the public portion of this meeting, discuss matters involving any specific, prospective or current employee.

FIRE EXITS are located in the directions I am indicating: Farther down at the end of the room, through the doors and down the stairs, directly out the front door.

To my right is the door, make a right down the hallway which leads to the stairs and directly out the rear of the building.

If you are alerted for fire, please move in a calm and orderly manner to the nearest exit. Finally, let the record reflect that the minutes of this meeting will accurately reflect the topics addressed during this meeting but will not be a verbatim transcript of tonight's proceedings. Thank you. I direct the Municipal Clerk to enter into the minutes of this meeting these announcements.

<u>ROLL CALL</u>	<u>PRESENT</u>	<u>ABSENT</u>
Committeeman Aagre	_____	_____
Committeeman McKay	_____	_____
Committeeman Sachs	_____	_____
Deputy Mayor Clark	_____	_____
Mayor Glackin	_____	_____

Approval of Regular Meeting Minutes – January 1, 2020, January 21, 2020,
February 4, 2020 and February 18, 2020.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____
(abstain 1/21/2020)

Committeeman Sachs _____ Deputy Mayor Clark _____
(abstain 2/18/2020)

Mayor Glackin _____

Approval of Executive Session Minutes – June 16, 2020, June 23, 2020, July 6, 2020 and
July 21, 2020.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____
(abstain 6/23/2020)

Committeeman Sachs _____ Deputy Mayor Clark _____
(abstain 6/23/2020)

Mayor Glackin _____

Proclamation:

Proclaiming August 18, 2020 as International Overdose Awareness Day.

Resolutions, Motions and Appointments:

Resolution #171 through #174 are by Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussions of these items. If discussion is desired by the Mayor or any member of the Township Committee, that item will be removed and will be considered separately. Advance copies of each resolution have been given to each Committee Member. The original resolutions are with the Municipal Clerk for inspection as listed below.

171. Refund of Construction Permit Fees to Vivint Solar for 14 Stanford Drive.

172. Refund of Swim Club fees.

173. Authorizing a tax abatement for 16 Stanford Drive, Block 191, Lot 46.

174. Refund of property taxes for Block 68.01, Lot 8.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

PUBLIC HEARING

Anyone who would like to address the Township Committee regarding the below listed Resolutions on the Agenda, please come up, print your name and address on the sign in sheet. There is a five (5) minute time limit. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

Offered _____ 2nd _____

Voice Vote: _____

175. Authorizing the Mayor to submit a revised strategic plan, for the Hazlet Municipal Alliance grant fiscal year 2021.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

176. Salary for the Temporary Chief Financial Officer, Robert Phillips in the annual amount of \$85,000.00 per year, prorated.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

177. Authorizing the Tax Collector and the Temporary Chief Financial Officer to participate in an electronic tax sale.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

178. Appointment of James Broderick as a Part Time Keyboarding Clerk I in the Police Department.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

179. Authorizing CME Associates, the Township Engineer, to execute the Final Payment Estimate and Closeout Change Order for Crest Construction Group for the Second Street Sanitary Sewer Repair.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

180. Authorizing the Municipal Administrator to execute a separation agreement for Marie Pardo.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

181. Appointment of Thomas Ferarri, Richard Gizzi and Kelly Plath as a Special Officer, Class III, for security, for the Hazlet Township School District.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

Payment of Bills:

August 4, 2020 Bill List.

Advance bill lists have been supplied to each Committee Member.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

August 18, 2020 Bill List.

Advance bill lists have been supplied to each Committee Member.

Offered _____ 2nd _____

Roll Call: Committeeman Aagre _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Clark _____

Mayor Glackin _____

Citizens Hearing:

There is a five (5) minute time limit. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

Motion to close hearing:

Offered _____ 2nd _____

Voice vote: _____

Motion to adjourn:

Offered _____ 2nd _____

Voice vote: _____

Time: _____

Office of the Mayor
HAZLET TOWNSHIP

PROCLAMATION

WHEREAS, each year we lose thousands of people from drug overdose globally. Some survive but suffer a permanent injury, with devastating impact to their families and friends; and

WHEREAS, Hazlet Township is not immune. You may have seen it, it has happened to people around you. Tomorrow, it could happen to someone you love. This is not an invisible issue; and

WHEREAS, International Overdose Awareness Day provides an opportunity for us to reflect on practical ways to prevent overdose in our community. Overdose is preventable. Knowing the real facts about drugs and what to do when you see someone experiencing an overdose DOES save lives. International Overdose Awareness Day events that aim to educate our communities about drugs can really help.

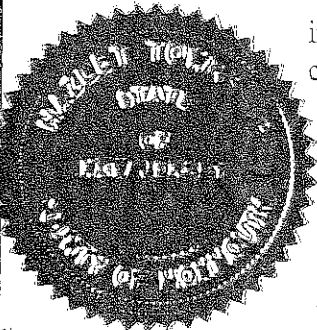
NOW, THEREFORE, I, Michael Glackin, Mayor of the Township of Hazlet, by the powers vested in me, do hereby proclaim August 18, 2020, as

INTERNATIONAL OVERDOSE AWARENESS DAY

in the Township of Hazlet and by doing so, making our citizens aware of this devastating situation.

Mayor Michael Glackin

August 18, 2020



RESOLUTION

WHEREAS, the Department of Construction of the Township of Hazlet, in the County of Monmouth, State of New Jersey, collected monies associated with Construction Permits; and

WHEREAS, said monies have been received from the following and were deposited into the Township's Current Fund under Fees and Permits; and

WHEREAS, Vivint Solar is requesting a refund for work that was cancelled by the homeowners of 14 Sanford Drive.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the Chief Financial Officer be authorized to return such fees; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to Construction and the Finance Office.

APPLICANT

AMOUNT OF REFUND

Vivint Solar, Inc.
Attn: AR Department
1800 W. Ashton Boulevard
Lehi, UT 84043

\$98.00

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 18th day of August, 2020.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, the Hazlet Swim and Tennis Club of the Township of Hazlet, in the County of Monmouth, State of New Jersey, collected monies associated with a swim club membership fees; and

WHEREAS, said monies have been received from the following and were deposited into the Swim Pool Operating Fund under Swim Club Membership; and

WHEREAS, the refund is being requested due to the Covid-19 pandemic.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the Chief Financial Officer be authorized to return such fees; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to the applicant and to the Finance Office.

<u>APPLICANT</u>	<u>AMOUNT OF REFUND</u>
Gianna Manzardo 7 Mackeen Place Middletown, NJ 07748	\$678.00
Janet Moscuzza 23 Bertha Road Middletown, NJ 07748	\$125.00
George Tormay 298 Edgeview Road Keyport, NJ 07735	\$250.00
Brian Schindler 319 Monmouth Avenue Leonardo, NJ 07737	\$678.00

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 18th day of August, 2020.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, the Township Committee of the Township of Hazlet, County of Monmouth, State of New Jersey, has adopted an ordinance implementing a five-year tax exemption and abatement process for improvements made to single family and multi-family dwellings; and

WHEREAS, the ordinance provides that a tax exemption and abatement shall not be granted unless approved by resolution of the Township Committee; and

WHEREAS, an application for exemption and abatement has been received from the following:

Dimitrios & Cassandra Papagiannakis, 16 Stanford Drive, Block 191, Lot 46

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hazlet, County of Monmouth, State of New Jersey that the application listed above for exemption and abatement are hereby granted according to the terms of the ordinance.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of the Township of Hazlet, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 18th day of August, 2020.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Mayor and the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers are hereby authorized to cancel taxes on the below listed property. It is now exempt.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>YEAR</u>
69.01	8	Hazlet Township	\$2,634.99	2020
		Second Quarter \$1,262.32		
		Third Quarter \$1,372.67		

NOW, THEREFORE, BE IT RESOLVED that a copy of this Resolution be forwarded to the Tax Collector and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 18th day of August, 2020.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2020 – June 2025

FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Hazlet Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Hazlet Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Monmouth.

NOW, THEREFORE, BE IT RESOLVED by the Township of Hazlet, County of Monmouth, State of New Jersey hereby recognizes the following:

1. The Hazlet Township Committee does hereby authorize submission of a strategic plan for the Hazlet Municipal Alliance grant for fiscal year 2021 in the amount of:

DEDR	\$7,785.00
Cash Match	\$1,946.25
In-Kind	\$5,838.75

2. The Hazlet Township Committee acknowledges the terms and conditions for administering the Municipal Alliance Grant, including the administrative compliance and audit requirements.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 18th day of August, 2020.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that Robert Phillips, the Temporary Chief Financial Officer for Hazlet Township, be compensated at the yearly salary of \$85,000.00 prorated; and

BE IT FURTHER RESOLVED that it be retroactive to and including July 10, 2020; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Finance Office.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 18th day of August, 2020.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, N.J.S.A. 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services; and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for pilot programs; and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct pilot programs; and

WHEREAS, the rules and regulations authorize a municipality to submit an application for participation in the pilot program for an electronic tax sale; and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process; and

WHEREAS, Hazlet Township wishes to participate in the pilot program for an electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Hazlet Township, New Jersey, that the Tax Collector and the Temporary Chief Financial Officer are hereby authorized to complete an application to participate in the electronic tax sale program and submit same to the Director of the Division of Local Government Services.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 18th day of August, 2020.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that James Broderick is hereby appointed as part time Keyboarding Clerk I; and

BE IT FURTHER RESOLVED that James Broderick be compensated at the rate of \$25.00 per hour retroactive to and including August 3, 2020; and

BE IT FURTHER RESOLVED that the Certifying Agent file the necessary paperwork with the Department of Personnel.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 18th day of August, 2020.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that CME Associates, the Township Engineer, is hereby authorized to execute the Final Payment Estimate and Closeout Change Order for Crest Construction Group for the Second Street Sanitary Sewer Repair in the amount of \$23,549.00.

BE IT FURTHER RESOLVED that the Township Chief Financial Officer has certified that the funds are available from Emergency Repairs (0-07-50-0515-00265).

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 18th day of August, 2020.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that Dennis Pino, Municipal Administrator, is hereby authorized to execute a Separation Agreement for Marie Pardo.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 18th day of August, 2020.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the below named be and they are hereby appointed as a Special Officer Class III, to work in the Hazlet Township School District, as school security for the September 1, 2020 through June 30, 2021 school year; and

Thomas Ferarri
Richard Gizzi
Kelly Plath

BE IT FURTHER RESOLVED that their hourly salary is \$35.00 per hour which will be reimbursed by the Hazlet Township Board of Education through the Memorandum of Understanding (MOU); and

BE IT FURTHER RESOLVED that they will not be eligible to receive health benefits or be entitled to enroll in the pension system.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 18th day of August, 2020.

Evelyn A. Grandi
Municipal Clerk