

September 3, 2019

AGENDA

**Regular Meeting** of the Hazlet Township Committee held at \_\_\_\_ p.m.

**Salute** to the flag and moment of silent prayer called by the Mayor.

**Mayor’s Statement** – Open Public Meetings Act & Emergency Fire Exits.

In Compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting of the Township Committee was provided in the following manner:

- (A) On January 2, 2019, advance written notice of this meeting was posted at:  
1766 Union Avenue, Hazlet, New Jersey
- (B) On January 3, 2019, advance written notice of this meeting was forwarded to the Independent and the Two River Times. On January 4, 2019 advanced written notice of this meeting was published in the Asbury Park Press.
- (C) On January 2, 2019, copies of advance written notice of this meeting were mailed to all persons who requested and paid for such notices on or before January 1, 2019.

**Time will be allotted for public comment at this meeting. Each speaker will be allotted a 5 minute time limit when recognized by the Mayor. Individuals wishing to address the Committee, shall give their name and address. Although the Township Committee encourages public participation, it reserves the right, through the Mayor, to terminate remarks to and/or by an individual not in keeping with the conduct of a proper and efficient meeting. The Township Committee will not, during the public portion of this meeting, discuss matters involving any specific, prospective or current employee.**

FIRE EXITS are located in the directions I am indicating: Farther down at the end of the room, through the doors and down the stairs, directly out the front door.

To my right is the door, make a right down the hallway which leads to the stairs and directly out the rear of the building.

If you are alerted for fire, please move in a calm and orderly manner to the nearest exit. Finally, let the record reflect that the minutes of this meeting will accurately reflect the topics addressed during this meeting but will not be a verbatim transcript of tonight’s proceedings. Thank you. I direct the Municipal Clerk to enter into the minutes of this meeting these announcements.

<u>ROLL CALL</u>	<u>PRESENT</u>	<u>ABSENT</u>
Committeewoman Clark	_____	_____
Committeeman McKay	_____	_____
Committeeman Sachs	_____	_____
Deputy Mayor Glackin	_____	_____
Mayor Aagre	_____	_____

**Resolution S-1**

Appointment of \_\_\_\_\_ as a Police Sergeant in the Hazlet Township Police Department.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeewoman Clark \_\_\_\_\_ Committeeman McKay \_\_\_\_\_  
Committeeman Sachs \_\_\_\_\_ Deputy Mayor Glackin \_\_\_\_\_  
Mayor Aagre \_\_\_\_\_

**Oath of office:** \_\_\_\_\_

**Swearing in of Police Officer David Turner.**

**Oath of Office:** \_\_\_\_\_

**Ordinance Hearing:**

1. AN ORDINANCE FIXING AND ESTABLISHING THE SCHEDULE OF SALARIES, SALARY RANGES, INCREMENTS, WAGES AND FEES FOR CERTAIN OFFICIALS AND EMPLOYEES OF HAZLET TOWNSHIP, COUNTY OF MONMOUTH, STATE OF NEW JERSEY FOR 2019

Introduced: August 20, 2019.

Posted in Town Hall – August 21, 2019.

Published in the Asbury Park Press on August 24, 2019. Proof on file.

Hearing is scheduled for September 3, 2019.

**Hearing:**

**Motion to close hearing:**

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Voice vote: \_\_\_\_\_

Action of Committee: Adopt ( ) Reject ( ) Other ( )

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeewoman Clark \_\_\_\_\_ Committeeman McKay \_\_\_\_\_

Committeeman Sachs \_\_\_\_\_ Deputy Mayor Glackin \_\_\_\_\_

Mayor Aagre \_\_\_\_\_

**Reports:**

POLICE DEPARTMENT – July 2019 – Total Calls Handled – 2,283.

CONSTRUCTION OFFICIAL – July 2019 - Total fees collected - \$38,547.00.

DEPARTMENT OF PUBLIC WORKS – July 2019 – Received and read.

**Correspondence:**

A letter was received from Anthony Gorrin resigning from his position as a Part Time Dispatcher for the Police Department effective August 26, 2019.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Voice vote: \_\_\_\_\_

**Resolutions, Motions and Appointments:**

Resolution #219 through #223 are by Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussions of these items. If discussion is desired by the Mayor or any member of the Township Committee, that item will be removed and will be considered separately. Advance copies of each resolution have been given to each Committee Member. The original resolutions are with the Municipal Clerk for inspection as listed below.

- 219. Refund of the overpayment of taxes for Block 152, Lot 3.
- 220. Refund of the overpayment of taxes for Block 120.11, Lot 11.
- 221. Issuance of Raffle License RL-4213 to the Golden Agers Bowling League.
- 222. Authorizing the Township to assess a Municipal Lien on various properties for property maintenance.
- 223. Authorizing the Municipal Administrator to dispose of broken and obsolete property.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeewoman Clark \_\_\_\_\_ Committeeman McKay \_\_\_\_\_

Committeeman Sachs \_\_\_\_\_ Deputy Mayor Glackin \_\_\_\_\_

Mayor Aagre \_\_\_\_\_

**PUBLIC HEARING**

**Anyone who would like to address the Township Committee regarding the below listed Resolutions on the Agenda, please come up, print your name and address on the sign in sheet. There is a five (5) minute time limit. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.**

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Voice vote: \_\_\_\_\_

224. Authorizing the Mayor and Clerk to execute a Shared Service Agreement with the Monmouth County Sheriff's Office, Communications Division to serve as the Public Safety Answering Point for the Township.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeewoman Clark \_\_\_\_\_ Committeeman McKay \_\_\_\_\_

Committeeman Sachs \_\_\_\_\_ Deputy Mayor Glackin \_\_\_\_\_

Mayor Aagre \_\_\_\_\_

225. Authorizing Dennis Dayback from T&M Associates to execute Payment Certificate Number One for Jo-Med Contracting Corporation for the Union Avenue Sewer Replacement.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeewoman Clark \_\_\_\_\_ Committeeman McKay \_\_\_\_\_

Committeeman Sachs \_\_\_\_\_ Deputy Mayor Glackin \_\_\_\_\_

Mayor Aagre \_\_\_\_\_

226. Refund of the overpayment of medical insurance copay to Gene Kiley.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeewoman Clark \_\_\_\_\_ Committeeman McKay \_\_\_\_\_

Committeeman Sachs \_\_\_\_\_ Deputy Mayor Glackin \_\_\_\_\_

Mayor Aagre \_\_\_\_\_

227. Authorizing the Tax Collector and Chief Financial Officer to participate in an electronic tax sale.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeewoman Clark \_\_\_\_\_ Committeeman McKay \_\_\_\_\_

Committeeman Sachs \_\_\_\_\_ Deputy Mayor Glackin \_\_\_\_\_

Mayor Aagre \_\_\_\_\_

228. Authorizing the Clerk to advertise for the receipt of bids for Laurel Avenue Phase IV.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeewoman Clark \_\_\_\_\_ Committeeman McKay \_\_\_\_\_

Committeeman Sachs \_\_\_\_\_ Deputy Mayor Glackin \_\_\_\_\_

Mayor Aagre \_\_\_\_\_

229. Authorizing CME Associates to perform Engineering Services for preparing and submitting the 2019 Monmouth County Open Space Grant Application.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeewoman Clark \_\_\_\_\_ Committeeman McKay \_\_\_\_\_

Committeeman Sachs \_\_\_\_\_ Deputy Mayor Glackin \_\_\_\_\_

Mayor Aagre \_\_\_\_\_

230. Authorizing T&M Associates to provide Engineering Services for the Fleetwood Section of the Township.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeewoman Clark \_\_\_\_\_ Committeeman McKay \_\_\_\_\_

Committeeman Sachs \_\_\_\_\_ Deputy Mayor Glackin \_\_\_\_\_

Mayor Aagre \_\_\_\_\_

**Payment of Bills:**

Advance bill lists have been supplied to each Committee Member.

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Roll Call: Committeewoman Clark \_\_\_\_\_ Committeeman McKay \_\_\_\_\_

Committeeman Sachs \_\_\_\_\_ Deputy Mayor Glackin \_\_\_\_\_

Mayor Aagre \_\_\_\_\_

**Citizens Hearing:**

**There is a five (5) minute time limit. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.**

**Motion to close hearing:**

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Voice vote: \_\_\_\_\_

**Motion to adjourn:**

Offered \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

Voice vote: \_\_\_\_\_

Time: \_\_\_\_\_

AN ORDINANCE AMENDING AND SUPPLEMENTING  
FIXING AND ESTABLISHING THE SCHEDULE  
OF SALARIES, SALARY RANGES, INCREMENTS, WAGES AND FEES  
FOR CERTAIN OFFICIALS AND EMPLOYEES OF HAZLET TOWNSHIP,  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY FOR 2019

BE IT ORDAINED by the Township Committee of Hazlet Township, County of Monmouth and State of New Jersey as follows:

Section 1 - The following is a schedule of salaries, salary ranges, increments, wages and fees for certain offices and positions under the municipal government of Hazlet Township.

<u>TITLE</u>	<u>SALARIES AND RANGES</u>
Municipal Treasurer	\$60,000.00 - \$85,000.00

Section 2 – The Governing Body will adopt a resolution specifying the person or persons within each designation, where applicable.

Section 3 – This ordinance will take effect upon its final passage, adoption and publication in the manner prescribed by law and the salaries set forth herein shall be retroactive, where applicable.



**From:** Anthony Gorrin <Agorrin@hazletpd.org>  
**Sent:** Friday, August 16, 2019 4:08 PM  
**To:** Kevin Geoghan <Kgeoghan@hazletpd.org>  
**Subject:** Resignation as Part-Time Dispatcher

Lieutenant Geoghan,

I am writing to inform you that I am resigning from my position as part-time dispatcher. My last shift as a part-time dispatcher will be August 26, 2019.

It would like to thank you for your time as my supervisor. I am proud to have worked alongside some of the most professional and respectable officers known. Working here has taught me how to become a better dispatcher and to better serve my community.

Please acknowledge this letter as my official notice of resignation.

Sincerely,  
Anthony Gorrin

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to refund 2017 tax overpayment and credit 2019 tax overpayment to the tax account for Palmer Avenue per Tax Court Judgements for 2017 and 2019.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>YEARS</u>
152	3	John and Ann Conti	\$21,399.34	2017 & 2019

\$10,157.17 refund of tax overpayment for 2017  
\$11,242.17 tax overpayment credited to 4<sup>th</sup> quarter 2019

NOW, THEREFORE, BE IT RESOLVED that a copy of this Resolution be forwarded to the Tax Collector and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 3<sup>rd</sup> day of September, 2019.

\_\_\_\_\_  
Evelyn A. Grandi  
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township, County of Monmouth, State of New Jersey, that the proper officers be and they are hereby authorized to REFUND the following over-payment of taxes and cancellation of 2019-2020 taxes for 6 Region Drive as homeowner is 100% tax exempt as of August 13, 2019 per the Tax Assessor.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>YEAR</u>
120.11	11	Daniel Diasio	\$1,183.84	2019

4<sup>th</sup> quarter 2019 taxes \$2,165.81  
1<sup>st</sup> quarter 2020 taxes \$2,205.29  
2<sup>nd</sup> quarter 2020 taxes \$2,205.29

NOW THEREFORE BE IT RESOLVED that a copy of this Resolution be forwarded to the Tax Collector and the Chief Financial Officer.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 3<sup>rd</sup> day of September, 2019.

\_\_\_\_\_  
Evelyn A. Grandi  
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Municipal Clerk is hereby authorized to issue the following raffle license:

RL-4213 – Golden Agers Bowling League

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 3<sup>rd</sup> day of September, 2019.

---

Evelyn A. Grandi  
Municipal Clerk

RESOLUTION

WHEREAS, the grass and weeds are overgrown on properties in Hazlet Township; and

WHEREAS, the said grass and weeds have created a hazardous condition to the health and welfare of the area residents; and

WHEREAS, the Township of Hazlet has undertaken the necessary clean-up to preserve the health and welfare of the area residents and correct this dangerous condition; and

WHEREAS, Chapter 213, Section 213.5 of the Code of the Township of Hazlet, permits the Municipality to assess all costs related thereto.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hazlet Township that the cost for cleanup, plus an administrative fee, be assessed as a municipal lien against the properties listed below and shall be collected in the same manner, bearing interest at the same rate as taxes:

16 Brown Avenue, Hazlet, NJ, Block 30, Lot 20 - \$725.00  
13 Hazlet Avenue, Hazlet, NJ, Block 171, Lot 11 - \$750.00  
140 Munro Avenue, Hazlet, NJ, Block 46.01, Lot 21 - \$725.00  
203 South Park Avenue, Hazlet, NJ, Block 13, Lot 32 - \$2,250.00

BE IT FURTHER RESOLVED that the cost assessed shall be in addition to any penalties imposed for violations to this Chapter.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the above foregoing is a true copy of a Resolution was duly passed and adopted by the Township Committee at its meeting held on the 3<sup>rd</sup> day of September, 2019.

\_\_\_\_\_  
Evelyn A. Grandi  
Municipal Clerk

RESOLUTION

WHEREAS, the Township of Hazlet is desirous of disposing various equipment including ping pong tables, televisions, freezer and furniture deemed to be broken or obsolete equipment; and

WHEREAS, the value of the equipment does not exceed \$2,625.00, that being 15 percent of the bid threshold of \$17,500.00; and

WHEREAS, the disposition of this property does not require a sale to the highest bidder after a public auction; and

WHEREAS, it is in the best interests of the Township to dispose of the broken or obsolete property as scrap.

NOW, THEREFORE, BE IT RESOLVED, that the Township Administrator be and hereby is authorized to dispose of the broken or obsolete property as scrap.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 3<sup>rd</sup> day of September, 2019.

---

Evelyn A. Grandi  
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Mayor and Clerk are hereby authorized to execute a Shared Service Agreement with the Monmouth County Sheriff's Office, Communications Division to serve as the Public Safety Answering Point (PSAP) for the Township of Hazlet.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 3<sup>rd</sup> day of September, 2019.

---

Evelyn A. Grandi  
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that Dennis Dayback from T&M Associates be and is hereby authorized to execute Payment Certificate Number One (1) for Jo-Med Contracting Corporation for the Union Avenue Sewer Replacement in the amount of \$67,947.57.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 3<sup>rd</sup> day of September, 2019.

---

Evelyn A. Grandi  
Municipal Clerk



RESOLUTION

WHEREAS, Eugene Kiley paid in full for his second quarter medical insurance copay; and

WHEREAS, Eugene Kiley only owed for one month for his medical coverage for the second quarter; and

WHEREAS, Eugene Kiley is requesting to be reimbursed \$475.25 for the overpayment of his health insurance premiums.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of Hazlet Township authorizes the Chief Financial Officer to refund the over payment of health insurance premiums to Eugene Kiley in the amount of \$475.25.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 3<sup>rd</sup> day of September, 2019.

\_\_\_\_\_  
Evelyn A. Grandi  
Municipal Clerk

RESOLUTION

WHEREAS, N.J.S.A. 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services; and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for pilot programs; and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct pilot programs; and

WHEREAS, the rules and regulations authorize a municipality to submit an application for participation in the pilot program for an electronic tax sale; and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process; and

WHEREAS, Hazlet Township wishes to participate in the pilot program for an electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hazlet Township, New Jersey, that the Tax Collector and Chief Financial Officer are hereby authorized to complete an application to participate in the electronic tax sale program and submit same to the Director of the Division of Local Government Services.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 3<sup>rd</sup> day of September, 2019.

\_\_\_\_\_  
Evelyn A. Grandi  
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Municipal Clerk is hereby authorized to advertise for the receipt of bids for Laurel Avenue Phase IV.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 3<sup>rd</sup> day of September, 2019.

---

Evelyn A. Grandi  
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that CME Associates be and they are hereby authorized to perform Professional Engineering Services for preparing and submitting the completed 2019 Monmouth County Open Space Grant Application in an amount not to exceed \$2,500.00.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 3<sup>rd</sup> day of September, 2019.

---

Evelyn A. Grandi  
Municipal Clerk

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that T&M Associates is hereby authorized to provide Engineering Services for the Fleetwood Section of the Township; and

BE IT FURTHER RESOLVED that the cost for this service is \$85,000.00 for Design Services and \$87,500.00 for Construction Administration and Observation for a total amount not to exceed \$172,500.00.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 3<sup>rd</sup> day of September, 2019.

---

Evelyn A. Grandi  
Municipal Clerk