

September 17, 2019

AGENDA

Regular Meeting of the Hazlet Township Committee held at ____ p.m.

Salute to the flag and moment of silent prayer called by the Mayor.

Mayor’s Statement – Open Public Meetings Act & Emergency Fire Exits.

In Compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting of the Township Committee was provided in the following manner:

- (A) On January 2, 2019, advance written notice of this meeting was posted at:
1766 Union Avenue, Hazlet, New Jersey
- (B) On January 3, 2019, advance written notice of this meeting was forwarded to the Independent and the Two River Times. On January 4, 2019 advanced written notice of this meeting was published in the Asbury Park Press.
- (C) On January 2, 2019, copies of advance written notice of this meeting were mailed to all persons who requested and paid for such notices on or before January 1, 2019.

Time will be allotted for public comment at this meeting. Each speaker will be allotted a 5 minute time limit when recognized by the Mayor. Individuals wishing to address the Committee, shall give their name and address. Although the Township Committee encourages public participation, it reserves the right, through the Mayor, to terminate remarks to and/or by an individual not in keeping with the conduct of a proper and efficient meeting. The Township Committee will not, during the public portion of this meeting, discuss matters involving any specific, prospective or current employee.

FIRE EXITS are located in the directions I am indicating: Farther down at the end of the room, through the doors and down the stairs, directly out the front door.

To my right is the door, make a right down the hallway which leads to the stairs and directly out the rear of the building.

If you are alerted for fire, please move in a calm and orderly manner to the nearest exit. Finally, let the record reflect that the minutes of this meeting will accurately reflect the topics addressed during this meeting but will not be a verbatim transcript of tonight’s proceedings. Thank you. I direct the Municipal Clerk to enter into the minutes of this meeting these announcements.

ROLL CALL

PRESENT

ABSENT

Committeewoman Clark

Committeeman McKay

Committeeman Sachs

Deputy Mayor Glackin

Mayor Aagre

Approval of Minutes – Regular Meeting Minutes – July 16, 2019, August 20, 2019 and September 3, 2019.

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____
(abstain 8/20/19)

Committeeman Sachs _____ Deputy Mayor Glackin _____

Mayor Aagre _____
(abstain 9/3/19)

Approval of Minutes – Regular Meeting – August 6, 2019.

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____
(abstain)

Committeeman Sachs _____ Deputy Mayor Glackin _____
(abstain)

Mayor Aagre _____

Approval of Executive Session Minutes – August 20, 2019 and September 3, 2019.

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____
(abstain 8/20/19)

Committeeman Sachs _____ Deputy Mayor Glackin _____

Mayor Aagre _____
(abstain 9/3/19)

Swearing in of Police Sergeant Michael Galvin.

Oath of Office: _____

Police Department Awards for Commendable Service.

September 27, 2018 – 10 Amherst Lane/CPR Save.

Accepted by: _____

Accepted by: _____

Accepted by: _____

Accepted by: _____

February 4, 2019 – Home Depot Medical Emergency.

Accepted by: _____

Accepted by: _____

Accepted by: _____

August 14, 2019 – 12 Gregory Street/CPR Save.

Accepted by: _____

Accepted by: _____

Accepted by: _____

Accepted by: _____

Accepted by: _____

PUBLIC HEARING ON AN OPEN SPACE GRANT TO IMPROVE THE EXISTING BASKETBALL COURT, PLAYGROUND AREA AND PARKING AREA AT THE PROPERTY KNOWN AS EIGHTH STREET PARK (135 EIGHTH STREET, BLOCK 30, LOT 31)

Published in Asbury Park Press, issue of September 4, 2019. Proof on file.
Hearing scheduled for September 17, 2019.

Hearing:

Motion to close hearing:

Offered _____ 2nd _____

Voice vote: _____

Resolution S-1 – Authorizing the Mayor to submit an Open Space Application for Improvements to the existing basketball court, playground area and parking area at the Eighth Street Park.

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Glackin _____

Mayor Aagre _____

Correspondence:

A letter was received from Nancy O’Grady retiring from her position as a Keyboarding Clerk I in the Department of Public Works effective November 1, 2019.

Offered _____ 2nd _____

Voice vote: _____

Resolutions, Motions and Appointments:

Resolution #236 through #240 are by Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussions of these items. If discussion is desired by the Mayor or any member of the Township Committee, that item will be removed and will be considered separately. Advance copies of each resolution have been given to each Committee Member. The original resolutions are with the Municipal Clerk for inspection as listed below.

- 236. Issuance of Raffle License RL-4214 to the Faith Reformed Church.
- 237. Refund of construction permit fees for 15 West Richard Street.
- 238. Refund of swim club fees for participants of the Recreation Summer Camp.
- 239. Waiver of the temporary use permit fee for the Blue Knights NJ Chapter XV Law Enforcement Motorcycle Club.
- 240. Refund of Escrow fees for 854 Poole Avenue, Block 89, Lot 7.

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Glackin _____

Mayor Aagre _____

PUBLIC HEARING

Anyone who would like to address the Township Committee regarding the below listed Resolutions on the Agenda, please come up, print your name and address on the sign in sheet. There is a five (5) minute time limit. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

Offered _____ 2nd _____

Voice vote: _____

241. Refund of the overpayment of medical insurance copy to Michael Duncan.

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Glackin _____

Mayor Aagre _____

Payment of Bills:

Advance bill lists have been supplied to each Committee Member.

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Glackin _____

Mayor Aagre _____

Ordinance Introduction:

1. AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 494 FOOD AND BEVERAGES, SECTION 494-5 MOBILE FOOD ESTABLISHMENTS OF THE TOWNSHIP OF HAZLET, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

Title read by: _____

Hearing Date: October 1, 2019.

Offered _____ 2nd _____

Roll Call: Committeewoman Clark _____ Committeeman McKay _____

Committeeman Sachs _____ Deputy Mayor Glackin _____

Mayor Aagre _____

Citizens Hearing:

There is a five (5) minute time limit. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

Motion to close hearing:

Offered _____ 2nd _____

Voice vote: _____

Motion to adjourn:

Offered _____ 2nd _____

Voice vote: _____

Time: _____

RESOLUTION S-1

WHEREAS, the Monmouth County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes, and

WHEREAS, the Governing Body of Hazlet Township desires to obtain County Open Space Trust Funds in the amount of \$200,000.00 to fund Improvements to the existing basketball court, playground area and parking area at the property known as Eighth Street Park (135 Eighth Street, Block 30, Lot 31; and

WHEREAS, the total cost of the project including all matching funds is \$400,000.00; and

WHEREAS, the Township of Hazlet is the owner of and controls the project site.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Hazlet Township that:

1. MAYOR SCOTT AAGRE or his/her successor is authorized to (a) make an application to the County of Monmouth for Open Space Trust Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Open Space Grants Program and (c) act as the municipal contact person and correspondent of the above named municipality; and
2. The TOWNSHIP OF HAZLET is committed to this project and will provide the balance of funding necessary to complete the project as described in the grant application in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
3. If the County of Monmouth determines that the application is complete and in conformance with the Monmouth County Municipal Open Space Program and the Policy and Procedures Manual for the Municipal Grants Program adopted thereto, the municipality is willing to use the approved Open Space Trust Funds in accordance with such policies and procedures, and applicable federal, state, and local government rules, regulations and statutes thereto; and
4. MAYOR SCOTT AAGRE or his/her successor is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Monmouth for the approved Open Space Trust Funds; and
5. This resolution shall take effect immediately.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee as its meeting held on the 17th day of September, 2019.

Evelyn A. Grandi
Municipal Clerk

From: Nancy O'Grady [mailto:nogrady@hazletwp.org]
Sent: Tuesday, September 10, 2019 11:41 AM
To: egrandi@hazletwp.org
Cc: DPINO@HAZLETTWP.ORG; DROOKE@HAZLETTWP.ORG
Subject: RETIRING

Good morning:

This is to inform you that my official last day with Hazlet Township will be October 31, 2019.

I will be retired as of November 1, 2019.

Obviously, I wouldn't have worked 25 years, if I didn't love working in the Department of Public Works and I appreciated this opportunity.

Should you have any questions please feel free to contact me.

Nancy J. O'Grady
Hazlet Township DPW

RESOLUTION

BE IT RESOLVED by the Township Committee of Hazlet Township that the Municipal Clerk is hereby authorized to issue the following raffle license:

RL-4214 – Faith Reformed Church

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 17th day of September, 2019.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, the Department of Construction of the Township of Hazlet, in the County of Monmouth, State of New Jersey, collected monies associated with Construction Permits; and

WHEREAS, said monies have been received from the following and were deposited into the Township's Current Fund under Fees and Permits; and

WHEREAS, the owner of 15 West Richard Street is a volunteer fireman and is entitled to use a volunteer coupon to pay for the permit fees; and

WHEREAS, the permit fee had already been paid for by Frost Heating and Air Conditioning LLC and is therefore requesting a refund.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the Chief Financial Officer be authorized to return such fees; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to the applicant and to the Finance Office.

APPLICANT

AMOUNT OF REFUND

Patricia Frost	\$139.00
Frost Heating & Air Conditioning LLC	
45 N. Main Street, Suite 8A	
Marlboro, NJ 07746	

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 17th day of September, 2019.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, the Hazlet Swim and Tennis Club of the Township of Hazlet, in the County of Monmouth, State of New Jersey, collected monies associated with a swim club membership fees; and

WHEREAS, said monies have been received from the following and were deposited into the Swim Pool Operating Fund under Swim Club Membership; and

WHEREAS, the refunds are being requested because when a child is registered for the Recreation Summer camp they have to pay a fee to use the Swim Club, even if their parents are members.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the Chief Financial Officer be authorized to return such fees; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to the applicant and to the Finance Office.

APPLICANT

AMOUNT OF REFUND

Alice Ahern, 27 Bucknell Drive, Hazlet, NJ 07730	\$25.00
Michael Bobish, 5 Knoll Terrace, Hazlet, NJ 07730	\$75.00
Cathy Cassens, 235 Fourth Street, Hazlet Twp., NJ 07734	\$25.00
Emily Decker, 8 Knoll Terrace, Hazlet, NJ 07730	\$50.00
Danielle DiCarlo, 3 Amherst Lane, Hazlet, NJ 07730	\$50.00
William Kelleher, 290 Middle Road, Hazlet, NJ 07730	\$25.00
Desmond Mejia, 7 Kentucky Drive, Hazlet, NJ 07730	\$25.00
Michael Nasert, 24 Compton Avenue, Hazlet Twp., NJ 07734	\$75.00
Michael O'Brien, 9 West Jack Street, Hazlet, NJ 07730	\$50.00
Kathleen Patrizio, 6 Chomic Place, Union Beach, NJ 07735	\$25.00
Michael Pekarofski, 2 Cooper Lane, Hazlet, NJ 07730	\$25.00
Carolyn Polo, 19 Daniel Drive, Hazlet, NJ 07730	\$50.00
Alycia Regiec, 14 West Jack Street, Hazlet, NJ 07730	\$50.00
Justine Rodriguez, 37 Compton Avenue, Hazlet, NJ 07730	\$50.00
Charlene Salas, 3 Kailey Court, Hazlet, NJ 07730	\$50.00
Michelle Sloan, 17 Lafayette Drive, Hazlet, NJ 07730	\$50.00
Jaymie Vincelli, 70 Village Green Way, Hazlet, NJ 07730	\$50.00
Marianne Vurro, 10 Bucknell Drive, Hazlet, NJ 07730	\$25.00

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township, do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 17th day of September, 2019.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS Chapter 209 "Licensing and Permits" Section 209.28 B (Applications: Procedure for Granting Special Use Permit: Fees) of the Code of the Township of Hazlet permits the waiving of fees for bona fide non profit service organizations, qualified charities, qualified religious organizations, and units of state and local governments; and

WHEREAS the Blue Knights NJ Chapter XV Law Enforcement Motorcycle Club has applied to the Township of Hazlet for a Special Use Permit to conduct a poker run in the Township of Hazlet to be held on Sunday, October 6, 2019; and

WHEREAS it is the desire of the Township Committee of the Township of Hazlet to waive set fees in accordance with Chapter 209 "Licensing and Permits" Section 209.28B.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hazlet that the fee associated with the Blue Knights NJ Chapter XV Law Enforcement Motorcycle Club Special Use Permit Application be and hereby is waived.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 17th day of September, 2019.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, the rules of procedure of the former Zoning Board of Adjustment and the current Land Use Board of Hazlet Township, in the County of Monmouth, New Jersey state that a deposit shall be made to cover fees; and

WHEREAS, said fees have been received from **HANA ABDELMESSIH, 854 POOLE AVENUE**, in connection with **BLOCK 89, LOT 7**, and said fees are being held in Escrow Account #18-400; and

WHEREAS, it has been determined that all services have been rendered and that the balance of fees in the amount of \$1,037.50 be refunded.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Township Committee that the Chief Financial Officer be authorized to return such fees; and

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified copy of this resolution to the applicant and to the Finance Office.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 17th day of September 2019.

Evelyn A. Grandi
Municipal Clerk

RESOLUTION

WHEREAS, Michael Duncan paid in full for his first quarter medical insurance copay; and

WHEREAS, Michael Duncan only owed for one month for his medical coverage for the first quarter; and

WHEREAS, Michael Duncan is requesting to be reimbursed \$190.67 for the overpayment of his health insurance premiums.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of Hazlet Township authorizes the Chief Financial Officer to refund the over payment of health insurance premiums to Michael Duncan in the amount of \$190.67.

CERTIFICATION

I, EVELYN A. GRANDI, Municipal Clerk of Hazlet Township do hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by the Township Committee at its meeting held on the 17th day of September, 2019.

Evelyn A. Grandi
Municipal Clerk

AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER 494 FOOD AND BEVERAGES, SECTION 494-5
MOBILE FOOD ESTABLISHMENTS OF THE TOWNSHIP
OF HAZLET, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

BE IT ORDAINED by the Township Committee of Hazlet Township, County of Monmouth and State of New Jersey as follows:

Chapter 494-5 – Mobile Food Establishments

The purpose of this section is to properly control mobile food handlers/vendors in order to prevent and discourage undesirable business practices; to help protect the public from fraud; to permit the activity regulated to a limited degree in consideration from the density of population, size of streets and public right-of-ways; and to promote the health, safety and welfare of the residents of the Township of Hazlet.

Section 494-5.1 – Definitions

Mobile Retail Food Establishments – shall mean any movable restaurant, truck, van, trailer, cart, bicycle or other movable unit, including hand-carried, portable containers in or on which food or beverage is transported, stored or prepared for retail sale or given away at temporary locations.

Motor Vehicle – shall mean as defined under New Jersey Motor Vehicle Laws, any vehicle propelled or drawn by mechanical or electrical equipment used for transportation of people or goods.

Person – shall mean an individual, partnership, corporation, trust, joint venture, association, society, church, congregation or other organization.

Pushcart – shall mean a vehicle or device used to carry, transport or convey merchandise or items which are subject to this section.

Sale – shall mean the act of selling, holding out for sale, exchange, transfer, advertising or delivery.

Section 494-5.2 – License Required; Number Limited

No activity as defined in this section shall be conducted in the Township of Hazlet except in compliance with the provisions of this section. It shall be unlawful for any person to conduct activities, defined herein, unless they have been issued a license pursuant to this section. Licenses shall be issued at the discretion of the Township. The number of licenses that may be

issued and in effect during any twelve month (12) period shall not exceed four (4). No person shall be issued more than one (1) license.

Section 494-5.3 – Location

Limited to properties with frontage on Route 35 or Route 36 corridor or other areas approved by the Zoning Officer. Written permission to be obtained from the property owner.

Section 494.5-4 – Size of Vehicle

Limit the size to a maximum of thirty (30) feet for Trailer or Vehicle.

Section 494.5-5 – Application for License

- A. Application for such license shall be made in writing on a form to be provided to the Township of Hazlet. It shall require that the applicant and every employee shall provide two (2) photographs taken within thirty (30) days of the application of a size approximately two and one-half by two and one-half (2 ½ x 2 ½) inches on thin paper having a white or beige background clearly showing a frontal view of the applicant's face and his employee's face; one of which is to be attached or posted to the application.
- B. Such application for license shall require that the applicant give the following information concerning himself or itself:
 1. Name.
 2. Specific address for the past three (3) years.
 3. Date and place of birth and citizenship.
 4. Arrests or convictions at any time, of any crime, for disorderly offense or of any municipal ordinance or regulations.
 5. Proposed location for which such license is sought including a sketch/survey of the property location and written consent of the property owner.
 6. Description of all items to be sold.
 7. Description of trailer or vehicle to be used; photo, current vehicle insurance, liability insurance and registration for the trailer or vehicle to be provided.

Section 494.5-6 – Reapplication and Recertification

Each applicant and license shall each year, between August 1 and August 31, apply or reapply for the license by personally appearing at the Municipal Clerk's Office to certify or recertify to the information contained in their application. Where an applicant fails to appear and recertify, their name shall be removed from the list of pending applications. All persons who presently have licenses shall be considered first for each license before any new applicant for the license period running from October 1st through September 30th of each year. Licenses shall expire on September 30th of each year.

Section 494.5-7 – Investigation

Such application shall be made to and issued by the Municipal Clerk of the Township of Hazlet or her designee after investigation by the Hazlet Township Police Department.

Section 494.5-8 – Contents, Display and Transfer of License

- A. Each license issued by the Municipal Clerk shall set forth the specific food and beverage authorized to be sold, the location for the same, the name of each employee and the expiration date of the license.
- B. No person shall engage in any activity, except those permitted under the license and at the location specific therein. Upon granting of the license hereinabove mentioned, each licensee shall be required to prominently display said license on the vehicle employed to transact his business.
- C. No license may be transferred from one person or entity to another.

Section 494.5-9 – Prohibited Acts

No Licensee shall:

1. Engage in business before 9:00 a.m. or after 8:00 p.m. on any given day.
2. Transact business from its vehicle unless it is properly parked in the approved location.
3. No vehicle shall park overnight on the approved location.

Section 494.5-10 – Inspection and Certification

All mobile retail food establishments must, in addition to obtaining a license, be licensed by the Monmouth County Board of Health. Such Board of Health certification must be displayed to the public and renewed annually.

Section 494.5-11 – License Renewal and Fee

The term and cost of each license issued under this Chapter shall be for a term of one (1) year and shall be renewed each year beginning on October 1st for a fee of two-hundred (\$200.00) dollars.

Section 494.5-12 – One-Day License

The Township Committee of Hazlet Township reserves the right to issue, at any time, the above mentioned mobile food handlers license to any mobile food handler for a one-day duration. Said mobile food handlers must meet all of the requirements as stated in the above sections. The fee for said one-day license shall be fifty (\$50.00) dollars. All licenses issued for one (1) day shall expire at midnight of the day issued.

Section 494.5-13 – Violations and Penalties

Any person, firm, corporation, partnership or other entity violating any provisions of this section or any regulations promulgated by the Township of Hazlet pursuant hereto shall be punished by one (1) or more of the following: A fine not to exceed two-thousand (\$2,000.00) dollars. Each and every violation and nonconformance with this chapter, on each day, that any provision of this section shall have been violated shall be construed as a separate offense.

All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed.

If any section, subparagraph, sentence, clause or phrase of this Ordinance shall be held invalid, such decisions shall not invalidate the remaining portion of this Ordinance.

This Ordinance shall take effect immediately upon passage and publication pursuant to law.