

JANUARY 3, 2023

ORGANIZATION MEETING OF THE TOWNSHIP COMMITTEE
OF HAZLET TOWNSHIP

1. S-1 Salute to the Flag and Open Public Meetings Act.

7:00pm- Mary L. Lynch, Municipal Clerk

Invocation – Given by: Pastor Barry Mulligan
2. S-2 Election Statement and Announcement of Officials taking Office, Oath of Office Administered.

A. Robert Preston Jr- Township Committee (Full Term)
Oath Administered by Susan Kiley.

B. James A. Cavuto- Township Committee (Full Term)
Oath Administered by Christine Hanlon, Esq.

HAZLET MEMBERS OF THE TOWNSHIP COMMITTEE- Two Year Unexpired Term

The said board does determine that at the said election the follow person(s) listed were duly elected. PETER TERRANOVA

- C. Peter Terranova – Township Committee (Two-Year unexpired Term)
3. S-3 Roll Call.

Committeeman James A. Cavuto -Present
Committeeman Michael Glackin – Present
Committeeman Robert Preston – Present
Committeeman Peter Terranova – Present
Committeeman Michael Sachs – Present
4. R-2023-1 Appointment of Temporary Chairman.

Temporary Chairman – Michael Glackin
5. S-4 Citizens Hearing.

No one spoke.
6. R-2023-2 Appointment of Chairman (MAYOR).

Michael Sachs
7. R-2023-3 Appointment of Deputy Chairman (DEPUTY MAYOR).

Peter Terranova

8. R-2023-4 Qualifying Professional Service Contracts.
9. R-2023-5 Appointment of Township Engineer.
Francis Mullan, P.E. of T&M Associates
10. R-2023-6 Appointment of Township Attorney.
James Gorman, Esq.
11. R-2023-7 Appointment of Labor Attorney.
Peter P. Perla, Esq. of the firm PRB.
12. R-2023-8 Appointment of Township Auditor.
Robert W. Swisher of Suplee, Clooney & Co.
13. R-2023-9 Appointment of Bond Counsel.
John Draikiwicz, Esq. of Gibbons P.C.
14. R-2023-10 Appointment of Township Planner.
Fred Heyer of Heyer, Gruel & Associates
15. R-2023-11 Appointment of Consulting Engineer.
T&M Associates, Najarian Engineering Associates and
Colliers Engineering
16. R-2023-12 Appointment of Municipal Prosecutor.
Sean Kean, Esq.
17. R-2023-13 Appointment of Public Defender.
Raymond A. Raya, Esq.
18. R-2023-14 Appointment of Tax Search Officer.
Courtney Hogan, Tax Collector
19. R-2023-15 Confirming appointments of Township Fire Chief, First and Second Assistants.
Edward Schmidt, Fire Chief
Craig Spirko, 1st Assistant
Robert Steiner, 2nd Assistant
20. R-2023-16 Appointments to the Land Use Board.

Class I (Mayor) – Michael Sachs

Class II – Thomas Horner

Class III – Robert Preston

Class IV - Chris Cavanagh
Kathy Bossert
Cliff Moore
John Pereira

ALTERNATE

Alternante #1 – Steve Grossman

Alternante #2 – David Personette

**Consent Agenda – Resolutions #17 through #32 and
Mayor Appointments S-5, S6, S-7, S-8 and S-9 are by Consent Agenda.**

Offered Deputy Mayor Terranova

2nd Committeeman Cavuto

Roll Call: Committeeman Cavuto Yes

Committeeman Glackin Yes

Committeeman Preston Yes

Deputy Mayor Terranova Yes

Mayor Sachs Yes

21. R-2023-17 Standing Committees and Appointments.

BE IT RESOLVED by the Township Committee of Hazlet Township that the standing committees for the year 2023 will be as follows:

- A. Department of Public Works (Including streets, sewerage water, public buildings and sidewalks.)
- B. Public Safety Liaisons
- C. Insurance
- D. Library
- E. Environmental Commission
- F. Finance and Central Purchasing
- G. Recreation Advisory Committee
- H. Sewer Utility
- I. Board of Education
- J. Personnel Committee
- K. Hazlet PTO's Liaison
- L. Swim Club
- M. Open Space

APPOINTMENTS TO BE AS FOLLOWS:

A. Department of Public Works

Sachs, Co-Chairman
Terranova, Co-Chairman

B. Liaison to:

- (1) Fire Department- Preston
- (2) First Aid- Cavuto
- (3) Office of Emergency Management- Sachs
- (4) Police- Terranova

C. Insurance

Glackin, Chairman

D. Library Commission

Cavuto, Chairman

E. Environmental Commission/Green Team

Cavuto, Co-Chairman
Terranova, Co-Chairman

F. Finance and Central Purchasing

Terranova, Co-Chairman
Glackin, Co-Chairman

G. Recreation Advisory Committee

Cavuto, Co-Chairman
Glackin, Co-Chairman

H. Sewer Utility

Sachs, Co-Chairman
Terranova, Co-Chairman

I. Board of Education

Preston, Co-Chairman
Sachs, Co-Chairman

J. Personnel Committee

Sachs, Co-Chairman
Terranova, Co-Chairman

K. Swim Club

Preston, Co-Chairman
Terranova, Co-Chairman

L. Safety Committee

Preston, Chairman

M. Open Space

Terranova, Chairman

22. R-2023-18 Township Meeting Schedule.

BE IT RESOLVED by the Township Committee of Hazlet Township that this Committee will hold workshop meetings, at which time formal action may be taken, and closed executive session, at the Hazlet Township Municipal Building, 1766 Union Avenue, Hazlet, New Jersey on the following dates at 7 P.M.

January 10, 2023; February 7, 2023; March 7, 2023; April 4, 2023; May 2, 2023.
June 6, 2023, July 18, 2023; August 1, 2023; September 5, 2023; October 3, 2023;
December 5, 2023.

BE IT FURTHER RESOLVED by the Township Committee of Hazlet Township that this Committee will hold regular meetings, at which time formal action may be taken, at the Hazlet Township Municipal Building, 1766 Union Avenue, Hazlet, New Jersey on the following dates at 7 P.M.

January 24, 2023; February 14, 2023, and February 28, 2023; March 14, 2023, and March 28, 2023; April 11, 2023, and April 25, 2023; May 9, 2023, and May 23, 2023.
June 13, 2023, and June 27, 2023; July 11, 2023, and July 25, 2023; August 8, 2023, and August 22, 2023; September 12, 2023, and September 26, 2023; October 10, 2023; October 24, 2023; November 6, 2023 and November 21, 2023; December 19, 2023.

23. R-2023-19 Order of Business.

BE IT RESOLVED by the Township Committee of Hazlet Township that the order of business to be followed at all regular meetings of the Township Committee during the year 2023 shall be as follows:

1. Meeting called to Order/Open Public Meetings Act.
2. Roll Call Municipal Clerk.
3. Salute to the flag and moment of silent prayer.
4. Public discussion on agenda items only.
5. Approval of minutes of previous meetings.
6. Receipt of bids and/or bids on property which have been advertised, if any.
7. Hearing on Ordinances or any other public hearing which has been called.
8. Introduction of Ordinances.
9. Unfinished business
10. Consent Agenda.
11. Resolutions that are not on Consent Agenda.
12. New Business.
13. Payment of bills.
14. Correspondence.
15. Citizens Hearing.
16. Committee Reports, if any.
17. Executive Session.
18. Adjournment.

24. R-2023-20 Nomination & Confirmation of Appointment of Public Officer.
Robert Bengivenga
25. R-2023-21 Designation of Official Newspapers.
The Asbury Park Press
The Independent
26. S-2023-5 Appointment of Members to the Environmental Commission (Mayor's Appointment).
Annie Eng Chairwoman
Joe Pobega Vice Chairman
Ron Isenburg
Angela Lipel
Bob Friesendorf
Hannah Walker (Alternate #1)
Amy Mescal (Alternate #2)
27. S-2023-6 Appointment of Members to the Open Space Advisory Council (Mayor's Appointment).
Jeff Tyler
Bob Friesendorf
Anthony Chiappone (Alternate #1)
Steve Grossman (Land Use Board Rep)
28. R-2023-22 2023 Temporary Budget for Current Fund.
29. R-2023-23 Cash Management Plan.
30. R-2023-24 Appointment of a Representative to the Municipal Excess Liability Fund Representative and an Alternate.
Robert Bengivenga Fund Commissioner
Mary Lynch – Alternate Commissioner
31. R-2023-25 Appointment of a Representative to the Monmouth County Community Development Program and an Alternate.
Robert Bengivenga Representative
Mary Lynch – Alternate Representative
32. R-2023-26 Appointment of Members to the Hazlet Township Safety Committee.
Department of Public Works Representative
Hazlet Police Department Representative
Mary Lynch
Ken Kruck
Peter Terranova
Robert Bengivenga

33. R-2023-27 Schedule of Holidays for January through May for the year 2023.
- | | |
|--------------------|------------------------|
| January 1, 2023, | New Year's Day |
| January 16, 2023, | Martin Luther King Day |
| February 20, 2023, | Presidents Day |
| April 7, 2023, | Good Friday |
| May 29, 2023, | Memorial Day |
34. R-2023-28 Appointment of a Representative to the Bayshore Regional Environmental Council. **PULLED**
35. R-2023-29 Appointment of Township Physician.
- Dr. Antonios Tsompandis
36. R-2023-30 Appointment of an Employee Assistant Consultant.
- Dr. Michael Kahn
37. S-2023-7 Appointments to the Recreation Advisory Committee.
- Karen Backman
 Lisa Rafalko
 David Personette (Alternate #2)
 Kim Callahan (Alternate #3)
38. S-2023-8 Appointments to the Library Commission.
- Lori Joseph
39. R-2023-31 Appointments to the Green Team Advisory Committee.
- Annie Eng Chairwoman
 Joe Pobega Vice Chairman
 Ron Isenburg
 Angela Lipel
 Bob Friesendorf
 Hannah Walker (Alternate #1)
 Amy Mescal (Alternate #2)
40. R-2023-32 Appointments to the PPI Committee.
- Annie Eng
 Joe Pobega
 Joe Barris, Director Monmouth County Planning & Economic Development
 Bridget Neary, Senior Planner – Monmouth County Division of Planning
41. R-2023-33 Appointment to the Bayshore Regional Sewerage Authority.
- Chris Cavanagh

42. R-2023-34 Appointment of Pensions and Benefits Certifying Officer and Certifying Supervisor.
Certifying Officer Jamie Stein
Certifying Supervisor Robert Bengivenga Jr.
43. R-2023-35 Appointment of Professional Service for Insurance Consultant/Risk Management.
Acrisure, LLC, located at 1460 Route 9, North Suite 310
Woodbridge, NJ 07095
44. R-2023-36 Authorizing Tax Collector to process cancellation of tax and sewer funds, Property tax and sewer delinquencies and delinquent charges or fees of less than \$10.00 for the calendar year of 2023.
45. R-2023-37 Month to Month extension of contract for First Vehicle, Inc. for Fleet Maintenance.
46. R-2023-38 Appointment of Kenneth Kruk as Superintendent of Public Works.
47. R-2023-39 Establishing Roberts Rules of Order.
48. R-2023-40 Appointment of Robert Bengivenga as Acting Zoning Officer/Code Enforcement Officer.
49. R-2023-41 Temporary Sewer Utility Budget
50. R-2023-42 Temporary Pool Utility Budget
51. R-2023-43 Payment of bills.
52. S-9 Motion to adjourn.

Offered Deputy Mayor Terranova 2nd Committeeman Preston

Voice Vote: Yes

Time: 7:47pm