

**PUBLIC MEETING AGENDA
HAZLET TOWNSHIP COMMITTEE**

**February 28, 2023
Meeting begins at 7:00 p.m.**

(Subject to change pursuant to N.J.S.A. 10:4-8(d) – this agenda is tentative to the extent known at time of posting)

Time will be allotted for public comment at this meeting. Each speaker will be allotted a Five (5) Minute time limit when recognized by the Mayor. Individuals wishing to address the Committee, shall give their name and address. Although the Township Committee encourages public participation, it reserves the right, through the Mayor, to terminate remarks to and/or by an individual not in keeping with the conduct of a proper and efficient meeting. The Township Committee will not, during the public portion of this meeting, discuss matters involving any specific, prospective, or current employee.

1. Public Meeting Call to Order in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 with adequate notice of this meeting being provided to the Township’s two official newspapers and published on the Township’s website.

2. Roll Call by Municipal Clerk

COMMITTEE MEMBER	PRESENT	ABSENT	LATE
Committeeman Cavuto	X		
Committeeman Glackin	X		
Committeeman Preston	X		
Deputy Mayor Terranova	X		
Mayor Sachs	X		

3. Pledge of Allegiance and a moment of silence

4. **Citizen Hearing** – Anyone who would like to address the Township Committee regarding any matters including those items listed on the Agenda, please come up, print your name and address on the sign in sheet. Each speaker will be allotted a Five (5) Minute time limit when recognized by the Mayor. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.

Maureen Miller- 4 Shorehaven Trailer Park – Regarding a few things, the first one is the Swim Club PTO rental \$500 an hour, minimum 4 hours. Last year they raised it and doubled the price. It used to be \$1000.00 for the schools in Hazlet for the end of the year parties. Last year they went from \$1,000.00 to \$2,000.00. Why was that not looked at?

Deputy Mayor Terranova- It was. The fee was \$1,200.00 not \$1,000.00 however we have an amendment to the ordinance where we are going to change cost to \$1,500.00 instead of \$2,000.00, due to the increase in the cost for maintenance of the pool, it does not allow us to go lower than that.

Maureen Miller- Also, I have called the office in reference to the Tennis Courts. I was told in the last meeting I attended that you would receive three estimates. It was said that no answer was received, still waiting.

Robert Bengivenga, Municipal Administrator- One company said they were going to come out, we were hoping because they bid on the 8th Street project. We are still waiting on them. The other company called on Monday, we are waiting to hear back.

Ann Marie Palochko- 427 Middle Rd- My property is adjacent to Middle Road Village, I have issues with them. The township did help when they went up to my property with the sidewalks. What I was told was they were going to pave. The curb is very high where normally it is not that high. The Seniors citizens and I are falling. There are not enough handicap ramps. I do not know where to go, they are not respectful.

Committeeman Glackin- They answer to the state, however, we are currently in discussions with them regarding other matters. We will bring this to their attention.

Ann Marie Palochko- Is there someone that can go? They’ll take you to the places that are fine. However, I would like someone from the Town to take a two-minute walk so that I can show you. The Seniors will not complain as they are afraid of losing their home.

Mayor Sachs- Have the Township Engineer take a walk through.

Committeeman Glackin- Yes identify the locations to have a better discussion with them.

Jim Gorman, Township Attorney- We had a meeting with their representatives prior to this meeting. They have given the Town a copy of their Capital improvement place. The Town is aware that there are issues. They are planning on doing things, however it is not a proper form to speak about it in public.

Ann Marie Palochko- I have pictures, everything. The State was there recently back in December. What they were told to repair, still has not been done. I would love to go to the State to speak to them and I feel my property is going down.

Jim Gorman, Township Attorney- Without disclosing too much and our obligation to keep their status private. There is an awareness that there are problems and they have made efforts to fix it and it is continuing. The Township is aware.

Mayor Sachs has closed the Citizens Hearing

5. Approval of Meeting Minutes:

Workshop Meeting

February 1, 2022

Executive Session

June 6, 2022

June 21, 2022

June 28, 2022

January 10, 2023

February 7, 2023

Roll Call

COMMITTEE MEMBER	MOTION	2 ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman Cavuto			X		X	
Committeeman Glackin	X		X			
Committeeman Preston			X		X	
Deputy Mayor Terranova		X	X		X	
Mayor Sachs			X			

COMMITTEEMAN CAVUTO ABSTAIN ALL JUNE 2022 MEETINGS

COMMITTEEMAN PRESTON ABSTAIN FEBRUARY 1, 2022, AND JANUARY 10, 2023.

DEPUTY MAYOR TERRANOVA ABSTAIN FEBRUARY 1, 2022

6. ORDINANCE – SECOND READING BY TITLE – None

Roll Call

COMMITTEE MEMBER	MOTION	2 ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman Cavuto						
Committeeman Glackin						
Committeeman Preston						
Deputy Mayor Terranova						
Mayor Sachs						

7. ORDINANCE – FIRST READING BY TITLE – public hearing set for February 28, 2023 at 7pm.

1703-23 AN ORDINANCE THAT PROVIDES FOR THE COMPENSATION OF EMPLOYEES OF THE TOWNSHIP OF HAZLET AND THE METHOD OF PAYMENT OF SUCH COMPENSATION FOR YEARS 2023 THROUGH 2026 FOR TEAMSTERS LOCAL 641 UNION EMPLOYEES.

Hearing Date: March 14, 2023

Roll Call

COMMITTEE MEMBER	MOTION	2 ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman Cavuto		X	X			
Committeeman Glackin			X			
Committeeman Preston	X		X			
Deputy Mayor Terranova			X			
Mayor Sachs			X			

1704-23 AN ORDINANCE FIXING AND ESTABLISHING THE FEE SCHEDULE FOR HAZLET TOWNSHIP RECREATION PROGRAMS FOR 2023. **AS AMENDED**

Hearing Date: March 14, 2023

Roll Call

COMMITTEE MEMBER	MOTION	2 ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman Cavuto			X			
Committeeman Glackin	X		X			
Committeeman Preston			X			
Deputy Mayor Terranova		X	X			
Mayor Sachs			X			

1705-23 An ordinance amending Chapter 5 of the code of the Township of Hazlet to add article VIII to be entitled "Office of Aging."

Hearing Date: March 14, 2023

Roll Call

COMMITTEE MEMBER	MOTION	2 ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman Cavuto			X			
Committeeman Glackin			X			
Committeeman Preston		X	X			
Deputy Mayor Terranova			X			
Mayor Sachs	X		X			

8. RESOLUTIONS, MOTIONS AND APPOINTMENTS (CONSENT AGENDA):

Resolutions #80 through # 87 are by Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussions of these items. If discussion is desired by the Mayor or any member of the Township Committee, that item will be removed and will be considered separately. Advance copies of each resolution have been given to each Committee Member. The original resolutions are with the Municipal Clerk for inspection as listed below

23-80 Appointment of alternate Prosecutors for Hazlet Municipal Court for the calendar year of 2023.

23-81 Issuance of Raffle Licenses RL#-4299 PTO Sycamore Drive School; RL#-4300 Vietnam Veterans of America Inc. NJ State Council, RL#-4301 Rocket Launchers Association; RL#-4302, RL#-4303, RL#-4304, RL#-4305-Hazlet Youth Athletic League; RL#-4306 Schaufler Franzen VFW Post 4303; RL#-4307, RL#-4308 Keyport Education Foundation; RL#-4314, RL#-4315 PTO Raritan Valley School.

23-82 Appointment of Qualifying Purchasing Agent for the Township of Hazlet.

23-83 Schedule of Holidays for June through December for 2023 calendar year.

ROLL CALL

COMMITTEE MEMBER	MOTION	2 ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman Cavuto		X	X			
Committeeman Glackin			X			
Committeeman Preston	X		X			
Deputy Mayor Terranova			X			
Mayor Sachs			X			

9. RESOLUTIONS SEPARATE FROM CONSENT AGENDA:

23-84 Authorizing the execution of a Service Agreement with Xavus Solutions for provision of My Senior Center Database.

ROLL CALL

COMMITTEE MEMBER	MOTION	2 ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman Cavuto	X		X			
Committeeman Glackin			X			
Committeeman Preston			X			
Deputy Mayor Terranova		X	X			
Mayor Sachs			X			

23-85 Authorizing Execution of NJDEP Form-Statements of Consent OASG Hazlet, LLC, Block 239, Lots 1 and 1.01, Hazlet Township.

ROLL CALL

COMMITTEE MEMBER	MOTION	2 ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman Cavuto			X			
Committeeman Glackin	X		X			
Committeeman Preston			X			
Deputy Mayor Terranova			X			
Mayor Sachs		X	X			

23-86 Emergency Temporary Appropriations.

ROLL CALL

COMMITTEE MEMBER	MOTION	2 ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman Cavuto			X			
Committeeman Glackin			X			
Committeeman Preston		X	X			
Deputy Mayor Terranova	X		X			
Mayor Sachs			X			

10. CORRESPONDENCE

Hazlet Municipal Court- January 2023- Received and read.

11. **PAYMENT OF BILLS** - Amount -\$

Advance bill lists have been supplied to each Committee Member.

ROLL CALL

COMMITTEE MEMBER	MOTION	2 ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman Cavuto		X	X			
Committeeman Glackin	X		X			
Committeeman Preston			X			
Deputy Mayor Terranova			X			
Mayor Sachs			X			

12. **Mayors Appointments -None**

13. **RESOLUTION – Executive Session**

Authorize the entering into an Executive Session in accordance with the Open Public Meetings Act, P.L. 1975, Ch. 231 for the following item(s): Personnel, Contract, Litigation

14. **ADJOURNMENT**

Motion Committeeman Glackin 2nd Deputy Mayor Terranova

Voice Vote Yes

Time: 7:25pm

Motion to close Executive Session

Motion Mayor Sachs 2nd Committeeman Glackin

Voice Vote Yes

Robert Bengivenga, Municipal Administrator- Executive Session led to no action. However, two people that were Rice Noticed in accordance with the State Statues of the State of New Jersey requested that they be discussed in public. This is what this portion of the meeting is for. The first individual will be Chris McManus, regarding discussing salary increases for the year 2022-2023 and my recommendation was to have him in the same as all non-statutory positions. The percentage will be discussed at a later date and proposals will be given. The other was Gail Scaglione, Tax Assessor who is in a statutory position. The township committee made an adjustment to her salary. In an email was asking for that increase again this year. Just for everyone’s knowledge, I did meet with Gail about the schedule and what she will provide to the Township of Hazlet. We worked on a schedule for her to provide hours for the public as well to the township. She does work in another municipality, which is fine with me. The discussion is what the township committee would like to do for the year 2023. The request for 2022 was \$10,000, she was granted that. Another request for \$10,000 this year. We can have that discussion, or you can give a recommendation.

Deputy Mayor Terranova – You said the schedule has been set for 2023?

Robert Bengivenga, Municipal Administrator—When it comes to Tax Assessor specifically, the law is the only position that we can not dictate the days and hours. However, she must provide us with 35 hours of work in the municipal building. She currently does Monday through Thursdays 8:00am-5:15pm. The building is open from 8:00a.m.-4:00p.m. We can have appointments only after 4:00 p.m. She also works out of town on the 2nd and 4th Tuesday of the month but she has offered to come in earlier those days to offset that.

Deputy Mayor Terranova- So there will be 35 hours of client facing or other things that she, at times, must go to court or on site. So, from 4:00 to 5:15 p.m., will there be appointments? Will people still be able to come into the building?

Robert Bengivenga, Municipal Administrator- I have the discussion with her that it would be by appointment only. I do not want the building open freely. From 8-4 she is not going to be required to take an hour lunch like every one else, she can take a half hour lunch if she so choses to. She is going to put in the 35 hours. I would recommend the same increase to each statutory position presented to us.

Committeeman Glackin- We are not finalizing?

Robert Bengivenga, Municipal Administrator- No decisions will be made tonight. This is just for discussion. I would recommend all statutory positions get treated the same.

Gail Scaglione- Tax Assessor- As far as the hours, will my hours remain Monday through Thursday 8:00am-5:15pm and then Fridays I would have hours by appointments on Fridays?

Robert Bengivenga, Municipal Administrator- As we discussed in the past, we will work out a schedule Monday through Thursday, yes. We would request, as we discussed, 35 hours within those four days and on days you would have to leave early, that you would come in early to off-set that.

Gail Scaglione- Tax Assessor- Regarding Fridays, I do have a sign on my window saying if someone has to schedule on a Friday, there are no problems making appointment on a Friday. Just to make myself more available to the public. It has not come up as an issue, however I am certainly here to help the public.

ADJOURNMENT

Motion Deputy Mayor Terranova

2nd Committeeman Glackin

Voice Vote Yes

Time: 8:34pm